



# Cornelia Historic Preservation Commission

Thursday, September 16, 2021 1:00 p.m.  
Downstairs Administrative Conference Room

1. Meeting called to order: 1:06 p.m.
  - a. Motion made to call meeting to order by Perry, seconded by Shawn, all approved
2. Approval of agenda
  - a. Perry requested to add training to the agenda
  - b. Jessie requested to add The Gathering Box COA application to the agenda
  - c. Motion was made to approve amended agenda by Gay, seconded by Perry, all in favor
3. New Business
  - a. Welcome new Commission members
    - i. Welcome Don and Gay to the commission
  - b. Design Guidelines
    - i. Moratorium discussion
      1. Emily discussed adopting guidelines as-is after review of sign section and tentatively approve COA application so that it can be approved by the City Commission the same time as the design guidelines on November 2.
      2. Jessie also mentioned that the City Commissioners are willing to shorten the moratorium if we can get the guidelines done faster than 120 days.
    - ii. Feedback from homework- review guidelines and recommend changes
      1. The commission looked especially at the Signage section of the guidelines.
      2. Emily suggested we strike the section that says "sign cannot be placed higher than 18 feet" because that is specific to Toccoa and many of our buildings do have signage higher than 18 feet.
      3. Gay asked about matching fonts. There was a discussion about modern fonts and logos. Emily asked Joe what other communities are doing about logos on signs when they don't match older eras.
      4. Motion was made by Emily, seconded by Shawn, all approved.
      5. Jessie said she would go through and delete the history of Toccoa, delete the Toccoa pictures, and change all the sections to reflect "Cornelia." Motion was made to adopt the Design Guidelines as amended by Perry, seconded by Shawn, all approved.
      6. Jessie said that Don Bagwell gave her three CD's of historic photos. Emily suggested that Jessie save to her drive and then print out to put in a binder for the commission to have as reference.
      7. For next month, Jessie suggested that in order to get us through the entirety of the guidelines quickly, each commissioner should take a chapter, review it, mark it for changes, and then share it at the next

meeting. All agreed. Perry has Ch. 1, Emily Ch. 2, Shawn Ch. 3, Gay Ch. 4, Don Ch. 5.

4. COA Application- The Gathering Box
  - a. Jessie passed around the application. Cagney Meads explained what she wanted to do with the signs. The commission reviewed the guidelines and compared her photos to what the guidelines say. They also googled photos from the 1920s when the building was built to compare the signage and Cagney's signage does match the era. Cagney also showed pictures of a building with signage where she got her inspiration. Both of her signs meet the design guidelines. Motion was made approve the signage for The Gathering Box by Emily, seconded by Gay, all approved.
5. Training
  - a. Shawn can only do training after 11:30.
  - b. Don can only do training after 1 on Thursday
  - c. Emily can only do training Tuesday or Thursday
  - d. Jessie and Perry are flexible
  - e. It was suggested that we move the November meeting to Tuesday, November 16<sup>th</sup> at 11:30 a.m. to be immediately followed by training from Joe Rothwell at GMRC from 12:30-3:30 and lunch to be provided. Motion was made to do so by Don, seconded by Perry, all approved. Jessie said she would try to get that scheduled.
6. Next Regular Board Meeting: **Thursday, October 21** at the Downstairs Administrative Conference Room at 1:00 p.m.
7. Adjourn- Motion made to adjourn by Don, seconded by Perry, all in favor at 1:50 p.m.

Present: Shawn Knight, Emily Herrin, Perry Rettig, Gay Davis, Don Higgins, Jessie Owensby

Absent: None

Guests: Cagney Meads, Hadley Cottingham