



City Manager Monthly Report for July 2022

Higgins Construction is almost finished with the Chenocetah Retaining Wall and Wyly Street Drainage Project. We still have some grading to do on the cherry Street side of the property to make it easier to maintain the grass. The wall looks great, and it has definitely improved the appearance of this entrance into town.

We switched our Utility Billing software back to Smart Fusion so now all our systems are operating on the same software. With any software conversion there are issues that must be resolved. The conversion caused the water bills to be delayed so we extended our due date from the 15th of the month to the 22nd for July. It also caused our online payment service to be down for a few days. All the issues have been resolved and everything is working properly.

We have been working to repair a chronic water leak on Irvin Street near Fenders. This is an old, galvanized water line that began leaking about 6 months ago. A second leak appeared last week near the underpass. We have finally been able to figure out how it is being fed and it has been killed. We still have some work to do in this area because the line was being supplied by a 4 inch water main that does not appear on any maps. We are in the process of tracing this line to see what if anything it feeds. Hopefully it is not needed and it can be cut and capped as well.

We received notice from the Census Bureau that they have received our request to have our population re-calculated. The request was submitted because of a discrepancy in the number of homes that our records show as of April 2020 and what the Census showed. GMRC and the county GIS Department are supplying them with some information that they have requested in order to process our request.

The Fire Department responded to 89 calls and completed 564 hours of training. Of these calls 51 were medical related, 9 public assists, 11 motor vehicle accidents, 2 fire alarms and 2 fires. The Fire Marshal completed 10 inspections, reviewed 2 sets of plans, issued 2 Certificates of Occupancy, and investigated 1 fire.

The Building Official issued 8 permits, with a total project value of \$328,599 and collected \$1,329 in permit fees. He completed 11 plan reviews, 12 commercial inspections, and 52 residential inspections.

The Police Department conducted 211 traffic stops, responded to 36 accidents, 9 fights, 18 shoplifting calls, 7 burglaries, and 42 alarms. They responded to a total 1,096 calls. The Investigative Division opened 12 new cases, closed 17, and made 2 arrests. Code Enforcement opened 5 new cases and closed 6 cases. The Probation Division collected \$982 in fines. They have 87 active cases, Community Service Workers completed 40 hours at a value of \$290. We distributed 6 car seats and trained 10 caregivers through our car seat program.

The Wastewater Plant treated 83.8 million gallons of sewerage. The Water Plant treated 84.2 million gallons of drinking water. We recorded 4.3 inches of rain, the new reservoir level is at 25.9 feet and the old reservoir is 1 foot 3 inches above full pool. We repaired 5 water leaks and 2 sewer blockages.

Public Works cleaned and inspected the Community House following 9 events. They cleaned the sidewalks and streets in downtown every Tuesday and Thursday. They made repairs to the to A/C units at the Depot, Police training Center, and the South Fire Station. They installed a new A/C unit at the North Fire Station. They repaired damaged walls in the community house and at the Police Station. The property on Wells Street near the underpass was re-graded and seeded. They emptied the trash and inspected the equipment at the parks each week. All public restrooms were cleaned twice per week.

The Maintenance Shop repaired 16 vehicles, serviced 11 vehicles, and installed 10 backup cameras in city vehicles.



Donald Anderson
City Manager



July 2022 Response & Training Report

Monthly Call Response

- 89 calls responded to during July 2022.
- 739 calls responded to during 2022.
- Please see attached Fire Incident Count Report.

Monthly training hours

- 564 training hours between all CFD Personnel.
- 2938 training hours YTD.

"Good Enough, Is Never Good."

Assistant Fire Chief

Shane Bentley

CFD July 2022 Individual Training Hours

Training Sub-Category	Activity/Training Event Name	Total Hours	Training Start Date
Attendee Full Name: Chandler Austin			
Driver & Operator	Driver Training	2	07/03/2022
Company Training	Strategies and Tactics	3	07/06/2022
Company Training	Truck Familiarization	2	07/09/2022
Driver & Operator	Preventive Maintenance	2	07/12/2022
Haz-Mat	HANDLING FLAMMABLE AND COMBUSTIBLE LIQUIDS	12	07/13/2022
Company Training	Hose Testing	3	07/15/2022
Company Training	FF1 Skills	3	07/21/2022
Driver & Operator	Vehicle Operations	4	07/24/2022
Company Training	Scene Operations	2	07/27/2022
		Total: 33	
Attendee Full Name: Chandler Smith			
Company Training	Extrication Training	3	07/07/2022
Company Training	Firefighter 1 Practicals	3	07/10/2022
Haz-Mat	PRESSURIZED CONTAINER FIRE CONTROL	8	07/12/2022
Haz-Mat	HANDLING FLAMMABLE AND COMBUSTIBLE LIQUIDS	12	07/13/2022
Company Training	Firefighter 1 Skills	2	07/16/2022
Company Training	Firefighter 1 Skills	8	07/20/2022
Company Training	Restricted Passage	2	07/22/2022
Officer	Fire Ground Operations	2	07/22/2022
Company Training	Forcible Entry	2	07/25/2022
Company Training	Hose Testing	3	07/28/2022
		Total: 45	
Attendee Full Name: Chris Bruce			
Company Training	Public Relations	2	07/02/2022
Company Training	Pump Operations Training	2	07/02/2022
Company Training	Pump Operations Training	6	07/05/2022
Officer	Command Operations Training	2	07/05/2022
Company Training	Strategies and Tactics	3	07/06/2022
Company Training	Scene size up	1	07/09/2022
Driver & Operator	Drivers Training	2	07/09/2022
Driver & Operator	Preventive Maintenance	2	07/12/2022
Haz-Mat	PRESSURIZED CONTAINER FIRE CONTROL		07/12/2022
Company Training	Hose Testing	3	07/15/2022
Company Training	Multi Company Aerial Operations	2	07/18/2022
Company Training	Fire Services Incident Planning Process	1	07/23/2022
Company Training	Naloxone	1	07/23/2022
Driver & Operator	Vehicle Operations	4	07/24/2022
Company Training	Scene Operations	2	07/27/2022
		Total: 33	
Attendee Full Name: Drake Meister			
Company Training	Med bag/AED Training	2	07/02/2022
Company Training	Public Relations	2	07/02/2022
Company Training	Pump Operations Training	2	07/02/2022
Company Training	Truck Familiarization	1	07/02/2022
Driver & Operator	Driver Training	1	07/02/2022
Company Training	Equipment Training	1	07/05/2022
Company Training	Pump Operations Training	6	07/05/2022
Officer	Command Operations Training	2	07/05/2022
Company Training	Equipment Training	2	07/08/2022
Company Training	Fire Behavior	1	07/08/2022
Company Training	Shift Expectations/Operations	1	07/08/2022
Company Training	Truck Familiarization	2	07/08/2022

Training Sub-Category	Activity/Training Event Name	Total Hours	Training Start Date
Driver & Operator	Area Familiarization	1	07/08/2022
Company Training	Firefighter 1 Skills	4	07/11/2022
Company Training	Med bag/Spinal bag/AED Training	1	07/11/2022
Company Training	Truck Familiarization	1	07/11/2022
Driver & Operator	Driver Training	1	07/11/2022
Haz-Mat	PRESSURIZED CONTAINER FIRE CONTROL		07/12/2022
Company Training	Equipment Training	1	07/14/2022
Company Training	Firefighter 1 Skills	6	07/14/2022
Driver & Operator	Driver Training	1	07/14/2022
Company Training	Multi-Company Training	8	07/17/2022
Company Training	Firefighter 1 Skills	8	07/20/2022
Driver & Operator	Hose Training	1	07/21/2022
		Total: 56	

Attendee Full Name: Dustin Henson

Driver & Operator	Driver Training	2	07/03/2022
Company Training	Strategies and Tactics	3	07/06/2022
Company Training	Truck Familiarization	2	07/09/2022
Driver & Operator	Preventive Maintenance	2	07/12/2022
Company Training	FF1 Skills	3	07/21/2022
Driver & Operator	Vehicle Operations	4	07/24/2022
Company Training	Scene Operations	2	07/27/2022
		Total: 18	

Attendee Full Name: John Wall

Company Training	Med bag/AED Training	2	07/02/2022
Company Training	Public Relations	2	07/02/2022
Company Training	Pump Operations Training	2	07/02/2022
Company Training	Truck Familiarization	1	07/02/2022
Driver & Operator	Driver Training	1	07/02/2022
Company Training	Equipment Training	1	07/05/2022
Company Training	Pump Operations Training	6	07/05/2022
Officer	Command Operations Training	2	07/05/2022
Company Training	Equipment Training	2	07/08/2022
Company Training	Fire Behavior	1	07/08/2022
Company Training	Shift Expectations/Operations	1	07/08/2022
Company Training	Truck Familiarization	2	07/08/2022
Driver & Operator	Area Familiarization	1	07/08/2022
Company Training	Firefighter 1 Practicals	3	07/10/2022
Company Training	Firefighter 1 Skills	4	07/11/2022
Company Training	Med bag/Spinal bag/AED Training	1	07/11/2022
Company Training	Truck Familiarization	1	07/11/2022
Driver & Operator	Driver Training	1	07/11/2022
Haz-Mat	PRESSURIZED CONTAINER FIRE CONTROL	8	07/12/2022
Haz-Mat	HANDLING FLAMMABLE AND COMBUSTIBLE LIQUIDS	12	07/13/2022
Company Training	Equipment Training	1	07/14/2022
Company Training	Firefighter 1 Skills	6	07/14/2022
Driver & Operator	Driver Training	1	07/14/2022
Company Training	Multi-Company Training	8	07/17/2022
Company Training	Firefighter 1 Skills	8	07/20/2022
Driver & Operator	Hose Training	1	07/21/2022
Company Training	Forcible Entry	2	07/26/2022
Company Training	Hose Testing	3	07/28/2022
		Total: 84	

Attendee Full Name: Joshua Bigelow

Company Training	Med bag/AED Training	2	07/02/2022
Company Training	Public Relations	2	07/02/2022

Training Sub-Category	Activity/Training Event Name	Total Hours	Training Start Date
Company Training	Pump Operations Training	2	07/02/2022
Company Training	Equipment Training	2	07/08/2022
Company Training	Fire Behavior	3	07/08/2022
Company Training	Shift Expectations/Operations	1	07/08/2022
Driver & Operator	Area Familiarization	1	07/08/2022
Company Training	Firefighter 1 Skills	4	07/11/2022
Driver & Operator	Equipment Training	1	07/11/2022
Haz-Mat	PRESSURIZED CONTAINER FIRE CONTROL	8	07/12/2022
Haz-Mat	HANDLING FLAMMABLE AND COMBUSTIBLE LIQUIDS	12	07/13/2022
Company Training	Firefighter 1 Skills	6	07/14/2022
Driver & Operator	Area Familiarization	1	07/14/2022
Company Training	Multi-Company Training	8	07/17/2022
Company Training	Firefighter 1 Skills	8	07/20/2022
Company Training	FF1 Skills	3	07/21/2022
Driver & Operator	Hose Training	1	07/21/2022
Company Training	Forcible Entry	2	07/26/2022

Total: 67

Attendee Full Name: Keith Bohannon

Company Training	Radio Communication	1	07/01/2022
Company Training	Rope Equipment	1	07/01/2022
Company Training	SCBA Familiarization	2	07/01/2022
Driver & Operator	Area Familiarization	1	07/01/2022
Company Training	Extrication Training	3	07/07/2022
Driver & Operator	Area Familiarization	1	07/07/2022
Driver & Operator	Truck Familiarization	1	07/07/2022
Company Training	Firefighter 1 Practicals	3	07/10/2022
Company Training	Firefighter 2	2	07/10/2022
Haz-Mat	HANDLING FLAMMABLE AND COMBUSTIBLE LIQUIDS	12	07/13/2022
Company Training	Firefighter 2	2	07/16/2022
Driver & Operator	Area Familiarization	1	07/16/2022
Company Training	Firefighter 2	2	07/19/2022
Company Training	Rope Equipment	2	07/19/2022
Company Training	Restricted Passage	2	07/22/2022
Officer	Fire Ground Operations	2	07/22/2022
Company Training	Firefighter Survival	2	07/23/2022
Driver & Operator	Area Familiarization	1	07/23/2022
Company Training	Forcible Entry	2	07/25/2022
Officer	Strategies and Tactics	2	07/25/2022

Total: 45

Attendee Full Name: Matthew Williams

Company Training	Equipment Training	2	07/08/2022
Company Training	Fire Behavior	3	07/08/2022
Company Training	Shift Expectations/Operations	1	07/08/2022
Driver & Operator	Area Familiarization	1	07/08/2022
Company Training	Firefighter 1 Skills	4	07/11/2022
Driver & Operator	Equipment Training	1	07/11/2022
Company Training	Firefighter 1 Skills	6	07/14/2022
Driver & Operator	Area Familiarization	1	07/14/2022
Company Training	Multi-Company Training	8	07/17/2022
Company Training	Firefighter 1 Skills	8	07/20/2022
Driver & Operator	Hose Training	1	07/21/2022
Company Training	Forcible Entry	2	07/26/2022

Total: 38

Attendee Full Name: Michael Anthony Hall

Company Training	Pump Operations Training	6	07/05/2022
------------------	--------------------------	---	------------

Training Sub-Category	Activity/Training Event Name	Total Hours	Training Start Date
Officer	Command Operations Training	2	07/05/2022
Company Training	Strategies and Tactics	3	07/06/2022
Company Training	Scene size up	1	07/09/2022
Driver & Operator	Drivers Training	2	07/09/2022
Driver & Operator	Preventive Maintenance	2	07/12/2022
Haz-Mat	PRESSURIZED CONTAINER FIRE CONTROL		07/12/2022
Company Training	Hose Testing	3	07/15/2022
Company Training	Multi Company Aerial Operations	2	07/18/2022
Company Training	FF1 Skills	3	07/21/2022
Driver & Operator	Vehicle Operations	4	07/24/2022
Company Training	Scene Operations	2	07/27/2022
		Total: 30	

Attendee Full Name: Morgan Lee Humphrys

Company Training	Extrication Training	3	07/07/2022
Company Training	Firefighter 1 Practicals	3	07/10/2022
Company Training	Firefighter 1 Skills	2	07/16/2022
Company Training	Confined Space Technician	32	07/18/2022
Company Training	Restricted Passage	2	07/22/2022
Officer	Fire Ground Operations	2	07/22/2022
Company Training	Forcible Entry	2	07/25/2022
Company Training	Hose Testing	3	07/28/2022
		Total: 49	

Attendee Full Name: Shane Bentley

Company Training	Pump Operations Training	6	07/05/2022
Haz-Mat	PRESSURIZED CONTAINER FIRE CONTROL	8	07/12/2022
Company Training	FF1 Skills	3	07/21/2022
		Total: 17	

Attendee Full Name: Susan Jordan

Haz-Mat	HANDLING FLAMMABLE AND COMBUSTIBLE LIQUIDS	12	07/13/2022
		Total: 12	

Attendee Full Name: Zac Paul Hogan

Company Training	Radio Communication	1	07/01/2022
Company Training	Rope Equipment	1	07/01/2022
Company Training	SCBA Familiarization	2	07/01/2022
Driver & Operator	Area Familiarization	1	07/01/2022
Company Training	Extrication Training	3	07/07/2022
Driver & Operator	Area Familiarization	1	07/07/2022
Driver & Operator	Truck Familiarization	1	07/07/2022
Company Training	Firefighter 1 Practicals	3	07/10/2022
Company Training	Firefighter 2	2	07/10/2022
Company Training	Firefighter 2	2	07/16/2022
Driver & Operator	Area Familiarization	1	07/16/2022
Company Training	Firefighter 2	2	07/19/2022
Company Training	Rope Equipment	2	07/19/2022
Company Training	Restricted Passage	2	07/22/2022
Officer	Fire Ground Operations	2	07/22/2022
Company Training	Firefighter Survival	2	07/23/2022
Driver & Operator	Area Familiarization	1	07/23/2022
Company Training	Forcible Entry	2	07/25/2022
Officer	Strategies and Tactics	2	07/25/2022
Company Training	Forcible Entry	2	07/26/2022
Company Training	Hose Testing	3	07/28/2022
		Total: 38	
		Total: 564	

CFD Monthly Fire Incident Count

	Basic Incident Month Name	July		
Basic Incident Type Category (FD1.21)	Basic Incident Type (FD1.21)		Count of Fire Incidents Grand Total	Percent of Count of Fire Incidents Grand Total
1 - Fire	Brush or brush-and-grass mixture fire	1	1	1.16%
	Outside rubbish, trash or waste fire	1	1	1.16%
Subtotal		2	2	2%
3 - Rescue & Emergency Medical Service Incident	EMS call, excluding vehicle accident with injury	35	35	40.70%
	Extrication, rescue, other	1	1	1.16%
	Medical assist, assist EMS crew	16	16	18.60%
	Motor vehicle accident with injuries	4	4	4.65%
	Motor vehicle accident with no injuries.	7	7	8.14%
	Rescue or EMS standby	2	2	2.33%
Subtotal		65	65	76%
4 - Hazardous Condition (No Fire)	Overheated motor	1	1	1.16%
Subtotal		1	1	1%
5 - Service Call	Assist invalid	5	5	5.81%
	Lock-out	3	3	3.49%
	Police matter	1	1	1.16%
	Public service	1	1	1.16%
	Water or steam leak	1	1	1.16%
Subtotal		11	11	13%
6 - Good Intent Call	Dispatched and cancelled en route	1	1	1.16%
	Dispatched and cancelled en route (EMS)	1	1	1.16%
	No incident found on arrival at dispatch address	3	3	3.49%
Subtotal		5	5	6%
7 - False Alarm & False Call	Alarm system activation, no fire - unintentional	1	1	1.16%
	Smoke detector activation, no fire - unintentional	1	1	1.16%
Subtotal		2	2	2%
Grand Total		86	86	100.00%



CORNELIA FIRE MARSHAL'S OFFICE
Po Box 785 Cornelia, GA 30531 706-778-4343

July 2022

- Final inspections are starting on Level Grove Church and should be complete sometime in August.
- We continue to conduct interviews and look for a suspect in the Circle Drive fire.
- Plans are being made for back-to-school activities at Cornelia Elementary and The Futures Program. We are looking forward to being able to get back in the schools with safety programs this year.
- We will take part in 2 back-to-school bashes on Sunday the 31st. One hosted by Connection Church and a block party hosted by 1st Baptist Church.
- We are working with the police department to provide car seats to the Hispanic summer program parents that need them.

CO's issued- 2

Inspections- 10

Violation Notices issued- 0

Meetings- 5

Plans Reviewed- 2

Investigations- 1

PERMIT REPORT BY PERMIT NUMBER

Permit Date: 07/01/2022 to 12/31/2022

City Of Cornelia
FY 2022

Permit #	Address	Status	Owner	Total Value
20220080	501 WOOD ST	Issued	Francisco	1,000.00
20220081	269 HABERSHAM STATION	Issued	Jewelry Expressions	30,000.00
20220082	170 SLAYTON ST	Issued	Piedra Sengouthai	4,000.00
20220083	155 CHENOCETAH CT	Issued	THOMAS RALSTON	10,559.00
20220085	602 Parkview ct	Issued	Shadow Stone Partners LLC	70,000.00
20220086	399 WOOD ST	Issued	SANCHEZ PEDRO ROMERO	8,000.00
20220087	403 HABERSHAM CO SHOPPING CTR	Issued	Habersham County	200,000.00
20220088	146 Alpine ct	Issued	Bonnie Lewis	5,000.00

TOTAL NUMBER OF PERMITS	8
TOTAL VALUATION	328,559.00
TOTAL FEES CHARGED	1,329.12
TOTAL FEES PAID	1,329.12

11 Plan Reviews
 12 Commercial inspection
 52 Residential inspection
 1 new 5 unit Town Home
 1 New Trailer Home
 Ivin Trail Park

Police Department Monthly

July 2022

Patrol

TRAFFIC	320
Traffic Stops	211
Susp.Person/ Veh	78
License Check	4
MVA Accidents	36
NON-TRAFFIC	
Fight Calls	9
Burglary	7
Shoplifting/Theft	18
Domestic Calls	29
Drunk/Disorderly	9
Abuse	1
Alarms	42
CONTACTS	
Citizen	1798
Motorist	86
Bank/Funeral	16
REPORTS	
Incidents	122
Accidents	29
Citations	105
TOTAL DISPATCHED CALLS	1096

Investigations

CASES	
New	12
Old	5
TYPES	
Person	8
Property	9
Financial	1
DISPOSITION	
Closed	17
Arrest	24
Ex. Clear	2
Other	3
Code Enforce	
New	5
Active	14
Building Inspect	
<i>Disposition</i>	
Closed No action	6
Closed w/ Cit.	

Police Department Monthly

Admin/Court

COURT	
Court Cases	132
Fines Paid	\$5,778.00
C.H. Ran	386
C.H. Monies	882.00
Walk In's	107

Child Seat Program

Car Seats Distributed	6
Caregivers Trained	10
Police Personnel Trained	76hrs

PROBATION

Fines for Cornelia	\$982.00
GCVEF Fees	\$
Community Service	
Hours	40
Value of Hours	\$
Active Cases	87

NOTES:

The department had 76 hours of training during July. One officer went to supervision 3 and completed his supervision certification. Another officer when to counter tactic at gpstc for 16 hours. The department has had three officers on field training for patrol and one in investigations during July, with another two-officer coming starting field training on the 1st.

The Department when through its three-year state certificate audit through the Georgia Chiefs of Police during July. The audit was very successful, and the GA Chiefs of Police should be recertifying the department for another three years.



Utilities Monthly Report

 *Water Pollution Control Plant*

 *Drinking Water Treatment Plant*

 *Water/Sewer/Storm Maintenance*

Water Pollution Control Plant

Report for June 22 thru July 25, 2022

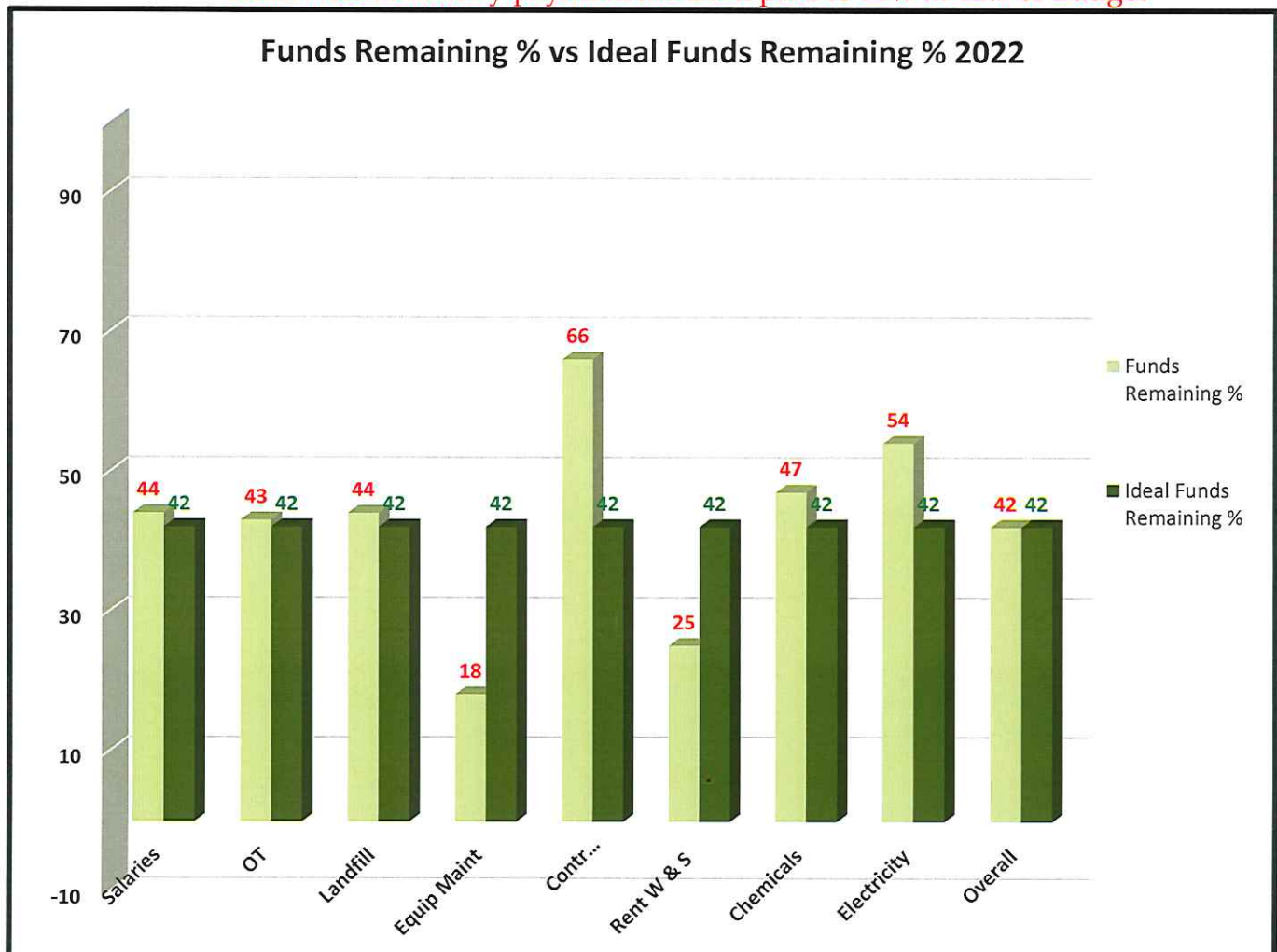
Monthly Treatment Totals

Parameter	Measurement	Units of Measure
Sewage Treated	83.8	Million Gallons
Influent BOD	44.2	Tons
Influent TSS	35.2	Tons
Solids to Landfill	184.7	Wet Tons
Dry Solids Removed	35.2	Dry Tons

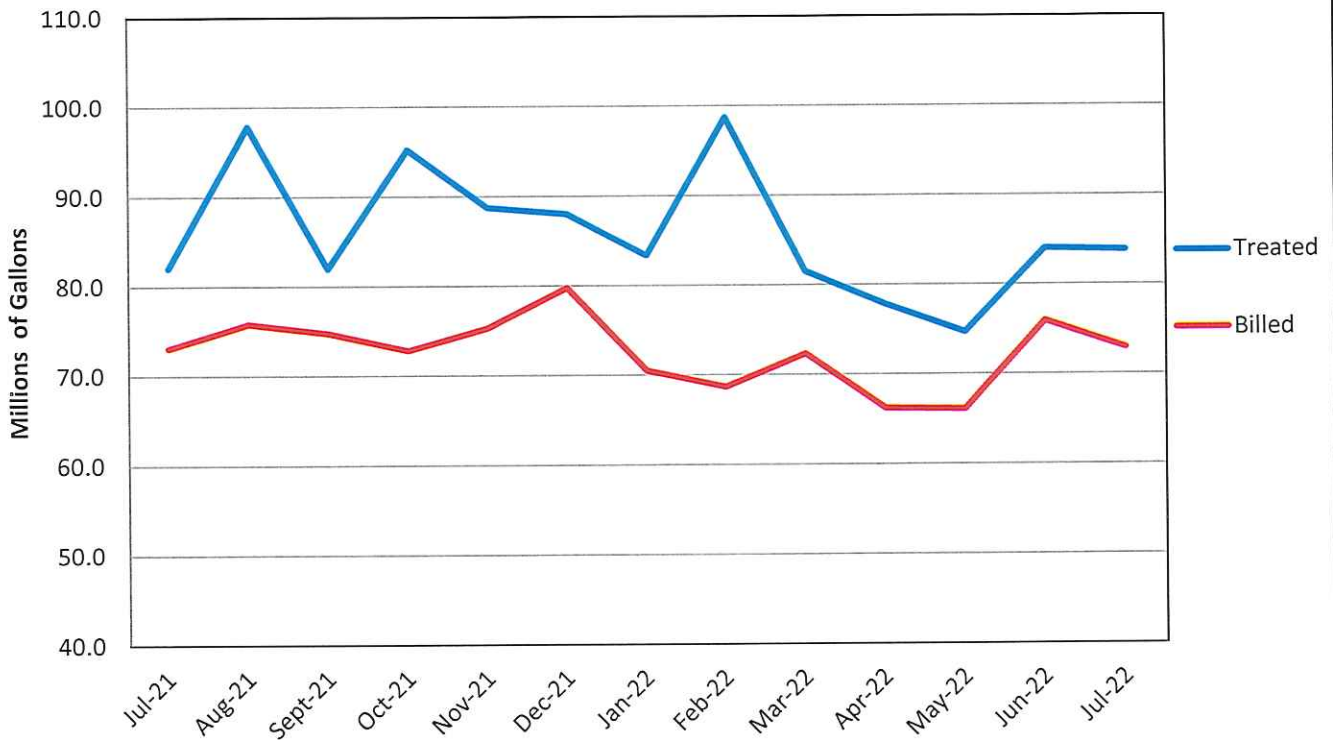
Wastewater Treatments Projects & Events

- 100% Compliance for July NPDES
- DMR/QA lab certification results submitted for approval

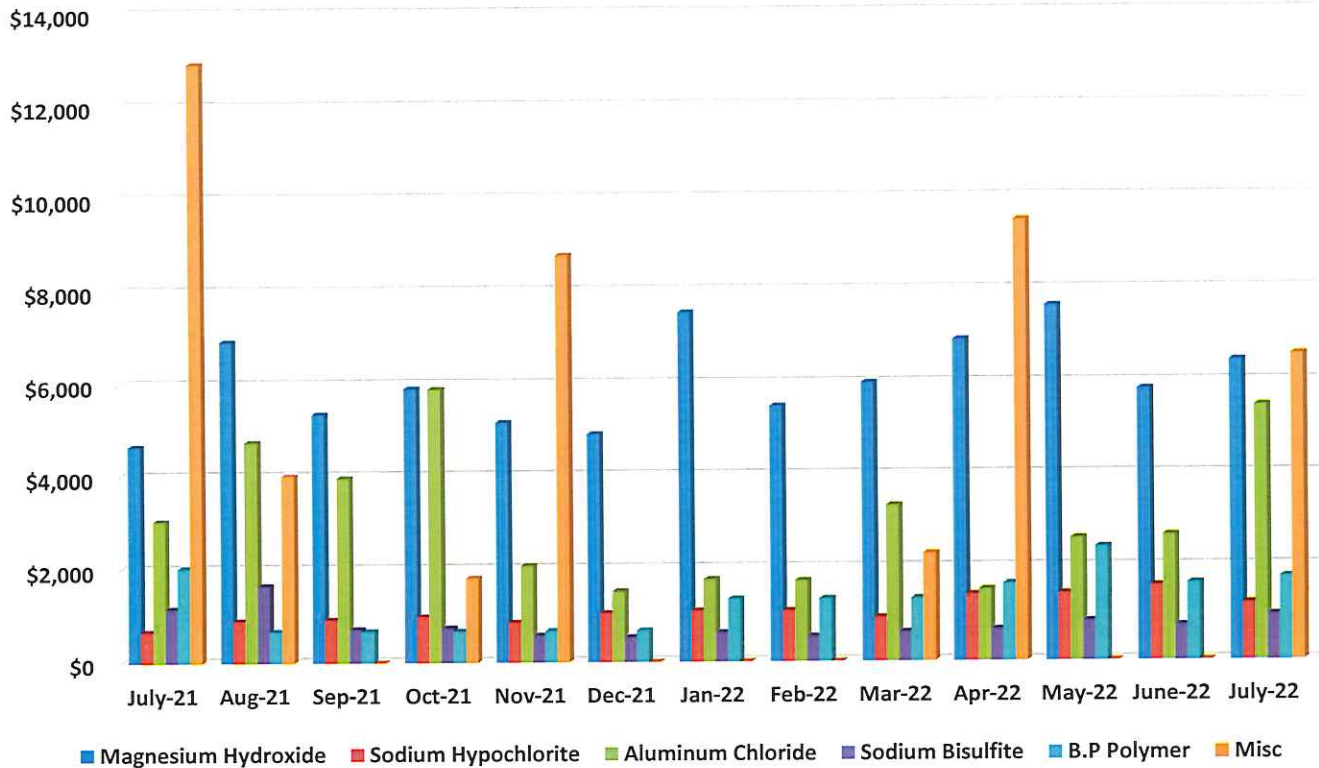
Rent W&S Authority payment has been paid to 25% at 42% of Budget



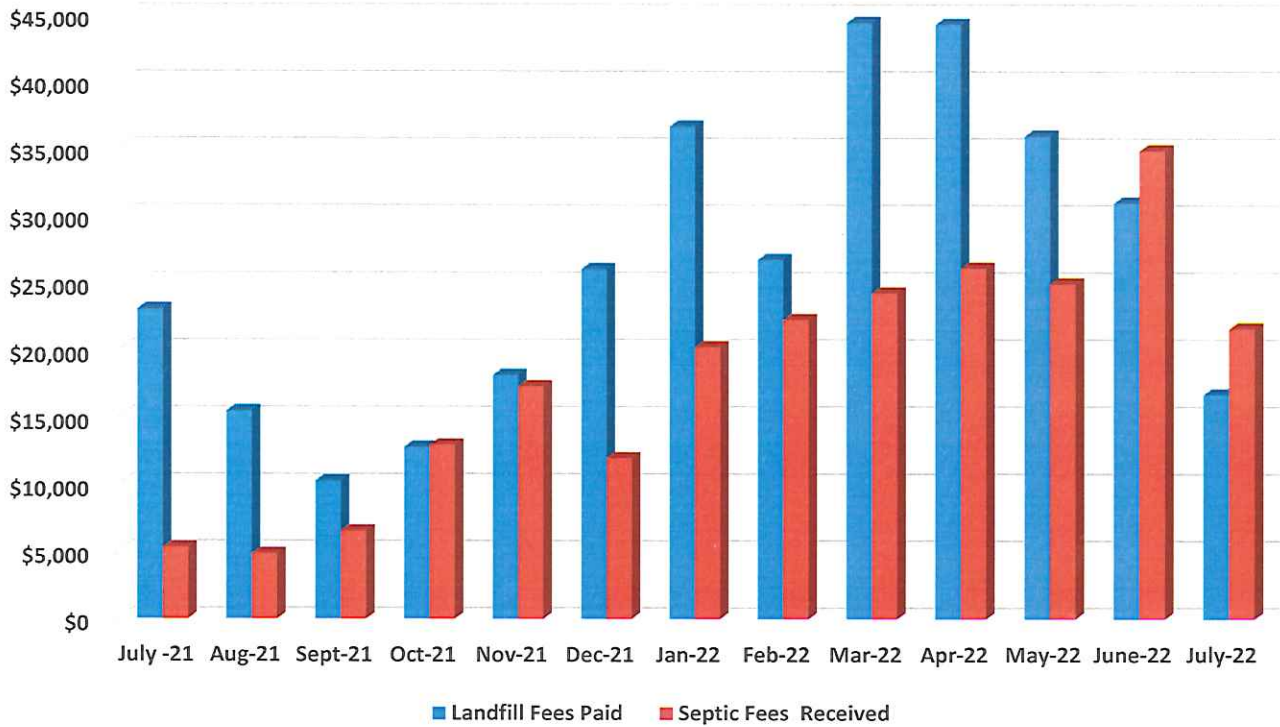
Sewage Treated vs Billed Monthly



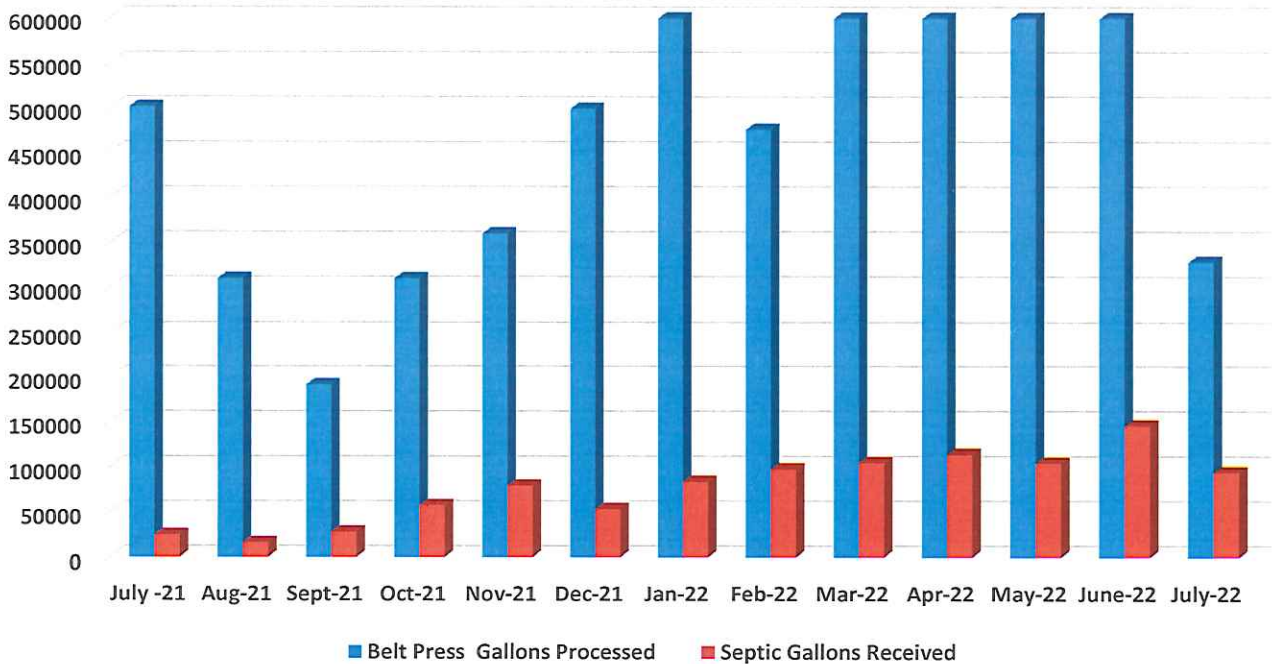
Chemical Cost Chart July 2021 thru July 2022



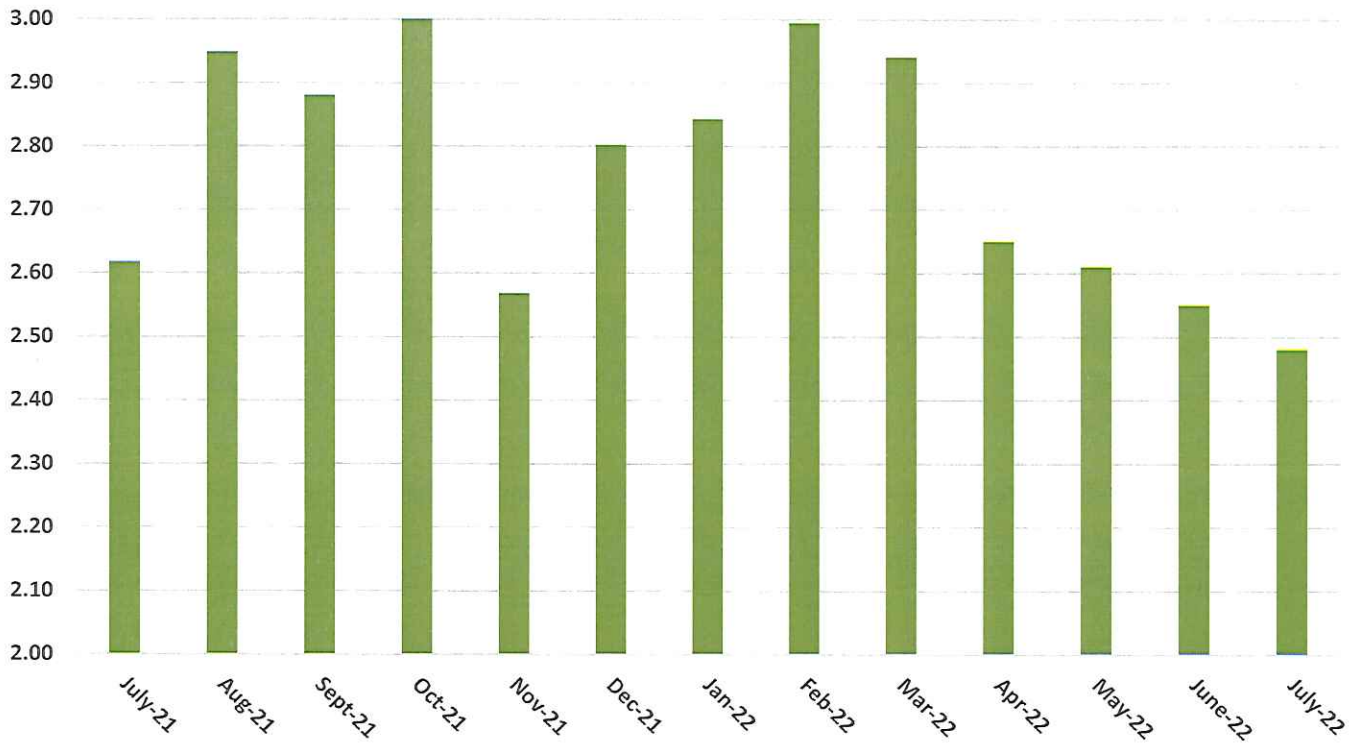
Landfill Fees Paid vs Septic Fees Received



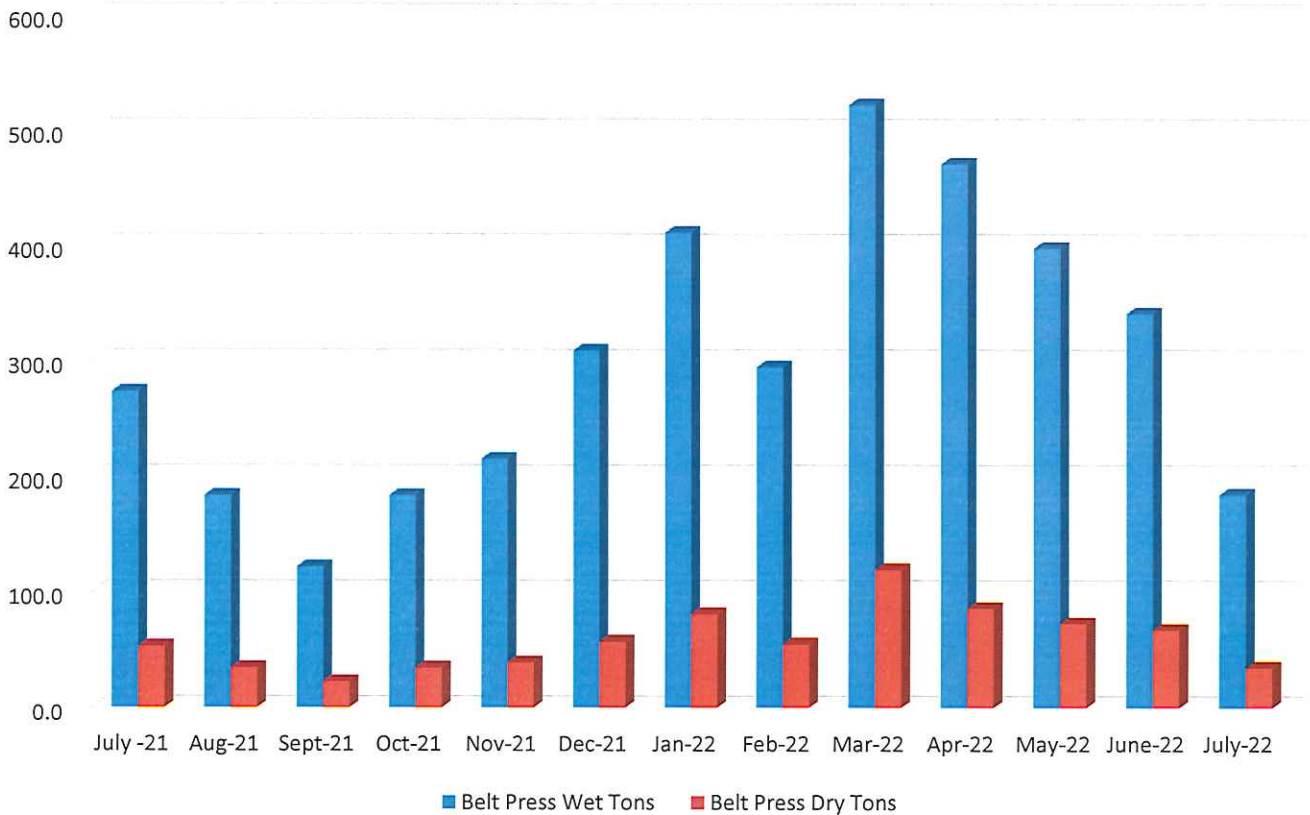
Belt Press Gallons Processed vs Septic Gallons Received



Monthly Average Daily Wastewater Flow MGD



Belt Press Wet Tons Hauled vs Dry Tons Removed



Equipment Repair, Replacement, & Enhancement

Equipment	Description	Cause	Status	Cost
Sodium Hypochlorite Tank	Installed Level Indicator	Did Not Have One	Installed	\$658

Industrial Pre-Treatment Violations

Industry	Surcharge Parameter	Violation/Fine	Surcharge
Fieldale	TKN, Amm, Phos & BOD	\$3,050 TSS, Flow & Phosphorous	\$54,253(waived)
Ethicon	None	None	None
Salford BBI	None	None	None

May Data. June Industrial Reports not due until July 15

Work Orders Wastewater Plant & Lift Station

Generated Work Orders	50
Completed Work Orders	48
Back-log Work Orders	2

Work Orders Commercial Grease Trap Inspection

Grease Traps Scheduled for Inspection	20
Grease Traps Inspected	5
Non-Compliant	7

Plant Operations

- **Solids Handling:** Normal
- **Summary:** N/A
- **Disk Filters:** Normal
- **Summary:** N/A
- **Phosphorous/Ammonia Issues:** Phosphorous levels are high first of week and drop down toward end of week
- **Summary:** We are staying in compliance however we are using much more chemical as the biological phosphorous removal process is upset.

Water Treatment Plant

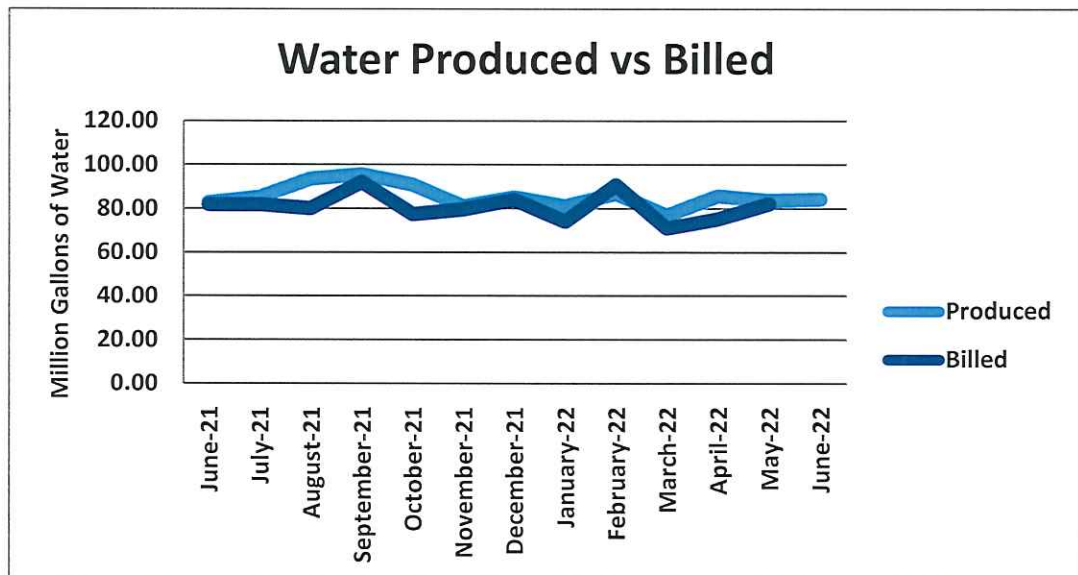
Water Quality

All measured water quality parameters met State and Federal Guidelines for Drinking Water.

Water Quality Concerns	Determined Cause	Action Taken
0	N/A	N/A

Water Production Quantities

- Water Produced in June of 2022 was 84.22 MG.
- Water Billed in June of 2022 was unavailable due to Smart Fusion changeover from Seqoya.
- The WTP recorded 4.30 inches of rain to date for July 2022.
- Off Stream Impoundment level is 25.9 feet.
- Reservoir level is 1 foot 3 inches above full pool.

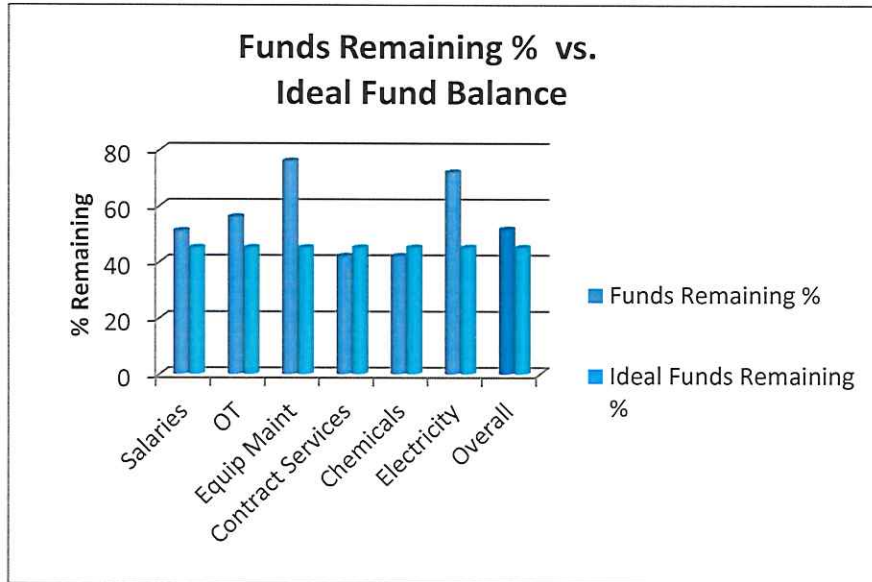


Above flow graph and other flow Information based on the billing periods

Water Treatment Projects/Events

- Routine monthly sampling.
- Monthly EPD reports.
- PM High Service pumps 1 & 2.
- PM Raw Water Pumps 1 & 2.
- Changed filters on all AC units.
- PM Air Scours 1 & 2.
- PM Air Compressors 1 & 2.
- Replaced Hybrid Valve on KMNO4 transfer pump.
- Modified piping from PAC transfer pump to fill totes.
- Replaced KMNO4 transfer pump.

- Drained and inspected #1 Super Pulsator as required for annual maintenance and discovered a sizeable leak in the 6" blowdown piping. We were able to reduce the amount of water leaking by tightening the 6" union. Plan to replace section during the next annual inspection.



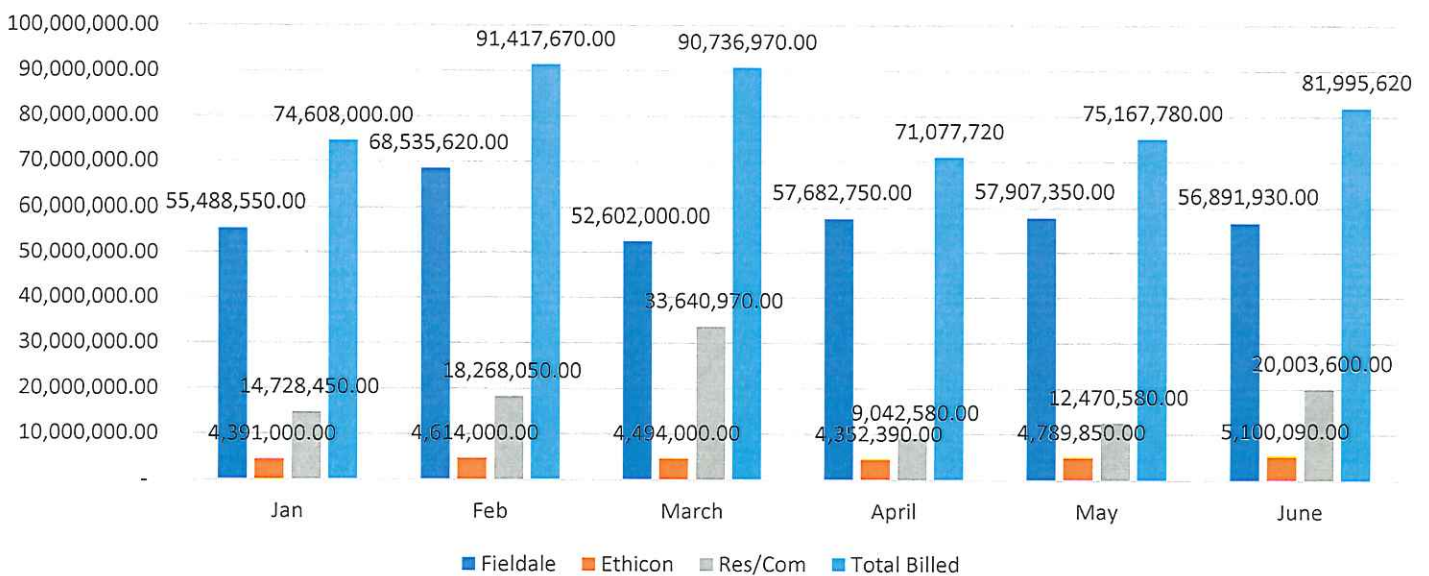
July 2022 Water/Sewer/Storm Report

Work Cost Summary

Department	WO Qty	Labor	Part	Supplier	Tool	Misc	Total	Cost %
Water Plant	36	\$3676.50	\$0.00	\$0.00	\$0.00	\$0.00	\$3676.50	2.92%
Wastewater Plant	621	\$11165.75	\$0.00	\$0.00	\$0.00	\$0.00	\$11165.75	8.87%
Meter/Billing	19	\$1862.00	\$16.00	\$0.00	\$0.00	\$0.00	\$1878.00	1.49%
Water	198	\$37547.50	\$20890.95	\$0.00	\$0.00	\$0.00	\$58438.45	46.44%
Sewer	112	\$9952.20	\$86.03	\$0.00	\$0.00	\$0.00	\$10038.23	7.98%
Lift Station/MH Sewer Spills	1	\$266.00	\$0.00	\$0.00	\$0.00	\$0.00	\$266.00	0.21%
Storm Water	25	\$3249.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3249.00	2.58%
Water Plant 1439	405	\$8711.50	\$0.00	\$0.00	\$0.00	\$750.00	\$9461.50	7.52%
11	229	\$27141.50	\$527.39	\$0.00	\$0.00	\$0.00	\$27668.89	21.99%
Report Totals	1646	\$103571.95	\$21520.37	\$0.00	\$0.00	\$750.00	\$125842.32	

Major Users Fieldale-Ethicon-Residential

Major Users



Work Order Summary

Sewer General 6	Locates - 21
Sewer Blocks-2	Meter -44
Water General -9	Storm -4
Water Breaks -5	

General Activity

- Routine inspection of storm water structures.
- Routine inspection of lift stations.
- Daily operations of splash pad

Sewer Blocks/Repairs

- Jetted a Sewer Block at Wells St.
- Hoyt St. Manhole was full ran pump truck to remove larger paper products, Jetted and spread Lime.
- Ethicon: Placed two metal fence post around sewer manhole
- Jack Edwards Rd. sewer manhole damaged by county road crew.

Water leak repairs/main breaks

- Leak repaired on Irvin St.
- Leak near KFC repaired
- Repaired leaking 2" water line on Magnolia Lane
- Installed Meters at Magnolia Villas, new construction
- Repaired Arby's water leak



Public Works Monthly Report for July 2022

The sanitation route was completed and roller carts were delivered or replaced where needed.

The grass crew has been working on the route. The bush hog was been working on the route and sewer ROWS.

The chipper completed one route and started back on another one.

Downtown and all the parks were checked, cleaned, and trash cans changed on a weekly basis.

All work orders were completed as they came in - 30

The Community House was cleaned 9 times.

We blew and used the street sweeper to clean sidewalks, curbs and gutters, parks ,etc.

Trash was picked up on city streets as much as possible.

We repaired or replaced street signs as needed.

Pot Holes were patched around the city.

A washed out place on Julia Street was repaired and gravel spread.

Weeds were pulled from flower beds around town.

Trees and bushes were pruned around the Depot, downtown, the Community House and Big City Park.

2 trees were removed in front of City Hall and bushes planted in their place.

Limbs were cut back out of the road around the city.

Trees were cut/ fell and large amounts of brush and logs were hauled off on Chenocetah, Grand Ave, Old Lake Russell Road, Running Deer, and Hoyt Street.

A washed out place on Julia Street was repaired and more gravel spread.

A/C filters in all city buildings were replaced.

Repairs were made to the A/C unit at the Depot, Police Training Center, and New Fire Dep.

A new A/C was installed at the North Fire Station. (not the same unit that was repaired previously)

The old gun shop lot was regraded and dirt spread, then we put out grass seed and hay.

A water line and toilet was repaired at the Depot.

The broken sprinkler system was dug up and repaired at City Hall.

New lights were installed in Doug's shop and Andy's office.

Power was ran to the new fans at the fire dep.

The new merry-go-round was installed in Big City Park.

The holes in the Community House walls made by renters were repaired.

The drywall at the Police Department was repaired and painted.

The flags and banners around town were taken down after the fourth.

We went through all the parks and spread ant killer on any ant beds found.

MONTHLY REPORT

6/30/2022	car # 117 bandit chipper truck # 16	installed radio replaced hydraulic hose installed back up camera
7/1/2022	car # 117 city hall car backhoe	service service fixed tire
7/4/2022		holiday
7/5/2022		vacation day
7/6/2022		vacation day
7/7/2022		vacation day
7/8/2022		vacation day
7/11/2022	FD ladder trk w/s dept	installed camera wired trailer
7/12/2022	FD pierce new light tower truck # 6	installed camera & fixed siren wired trailer lights charged a/c
7/13/2022	truck # 6 truck # 26	installed camera service & installed camera & replaced upper control arms & ball joint & idler arm
7/14/2022	car # 102 truck # 7 car # 116	service & replaced batteries installed camera service
7/15/2022	shop car # 119	cleaned up around shop & fixed lights service

MONTHLY REPORT

7/18/2022	shop kubota skid steer wheel loader	fixed air line installed backup camera installed backup camera
7/19/2022	truck # 30 city hall car truck # 6	installed backup camera installed backup camera & replaced decals on doors fixed tire
7/20/2022	car # 109 truck # 13	service & installed radar unit fixed tire
7/21/2022	truck # 6 truck # 7 chipper	service & replaced blower motor replaced headlight bulb & pigtail unstopped chipper
7/22/2022	car # 110 truck # 6 truck # 12	service & fixed camera replaced rear brakes & rewired trailer plug fixed tire
7/25/2022	lawnmower truck # 13 car # 114	replaced belt fixed fuel leak service
7/26/2022	truck # 25 car # 108 FD pierce	fixed hydraulic leak installed body camera charger fixed air leak
7/27/2022	car # 111 chipper city manager trk	service replaced hydraulic hose installed lights



Jessie Owensby
Community Development Department
July 27, 2022
Monthly Report

Planning & Zoning

1. Met with restaurant architect about materials and design for building
2. Created Planning Commission agenda and published
3. Planning Commission meeting
4. Planning Commission minutes and published
5. Wrote proposal to amend zoning ordinance
6. Researched zoning ordinances in other communities
7. Reviewed and evaluated Plan First Renewals
8. Reviewed and evaluated Plan First Applications
9. Spoke with City Planner in Dublin re: blight tax ordinance
10. Edited public notice for ordinance amendment
11. Prepared packet for planning commission meeting
12. Monthly fire/Ec dev meeting

DDA & Economic Development

1. DDA meeting canceled for July
2. Researched pavers for greenspace
3. Weekly Carl Vinson fellowship progress meetings
4. Met with property owner re: potential housing development
5. Submitted more requested documents from GDOT
6. Phone meeting with Jessica Worthington from GA Main St re: leadership roles
7. Scheduled CV presentation to the community. Will be held during September City Commission meeting.
8. Sent requested photos to Georgia Downtown Association for Annual Conference
9. Archway 365 corridor committee meeting
10. Registered for Main Street America Community Development training
11. Deposited DDA revenue into façade grant account (summer nights festival)
12. June monthly report for DCA
13. Researched and created inventory for potential site development
14. Sent information re: sites and properties to Archway committee
15. Met with potential business owner re: Small Business Development Center
16. Registered Lindsey for Georgia Downtown Association Annual Conference in June
17. Spoke with business owners re: new business concept and next steps
18. Sent requested photos to CV fellow for final presentation

19. Sent LIHTC (low income housing tax credit) information to developer for further investigation into program
20. Updated Cornelia Business Guide and sent to Main Street Managers who requested it
21. Met with prospective property buyers for redevelopment
22. Met with property owner and EDC to discuss development of property
23. Worked on text for award nomination
24. Submitted travel requests for annual conference
25. Check liens on particular property with attorney
26. Highway 365 Corridor ride-through with Archway committee
27. Met with prospective business owner re: restaurant in downtown
28. Read and edited text for final draft of CV fellowship presentation

Community Development & Special Projects

1. Kiwanis every Wednesday at noon
2. Updated Kiwanis social media
3. Chamber property committee meeting
4. Finished and submitted GICH application
5. Wrote and submitted GICH letter of intent
6. Submitted Regional Impact study for GMRC
7. Met with Vanesa with Hispanic Alliance of GA re: community engagement
8. Worked with Perry about new column re: the court system- emailed contacts
9. Adam Martin re: marketing
10. Researched sales tax revenue data
11. Obtained and accepted applications for stakeholder's committee
12. Met with Perry to discuss library board/column/Piedmont
13. Measured road distances for GDOT for sign permit
14. Checked with GDOT on progress of permit- rejected- want new design
15. Learned new screen recording software to create training videos for Lindsey
16. Spoke with city councilman re:TSPLOST
17. Met with Brinson Hall to film TikTok video for chamber
18. Granite South Ribbon Cutting- new chamber member
19. Sent GICH information to Ken Schubring- Fieldale
20. Ordered commemorative bench for Buck Snyder to be placed at Depot
21. AJ's ribbon cutting- new chamber member
22. Crossroads ribbon cutting- new chamber member
23. Emergency Chamber property update meeting

Tourism and Special Events

1. Weekly meeting and recap with Lindsey re: special events and tourism
2. Put together donations for summer nights gift baskets
3. Press release for Travel Blazers award
4. Press release for Summer Nights festival
5. Picked up and distributed Entertainment District post cards to alcohol service businesses
6. Spoke with Jay Reeder about summer nights and other upcoming events
7. Spoke with Lindsey about summer nights events
8. Promoted Summer Nights festival on social media
9. Gathered photos and videos for nomination submissions

Lindsey:

- Social media post

- Collected new photos for social media
- Weekly newsletters
- Site visits
- Planning for BRAF layout/vendors
- Collected Big Red Apple Applications

JESSIE TOOK A WEEK FOR VACATION! WOOHOO! THANK YOU!