



## City Manager Monthly Report for February 2023

We celebrated Arbor Day on February 17<sup>th</sup> by planting 3 pink dogwood trees in front of the Chenocetah Water Tank.

We received notice from GMA that Cornelia has been designated as a Certified City of Civility.

We issued the Land Disturbing permit for the Fairfield Inn. The Architect is correcting some issues with the building plans. Once these corrections are made we will be ready to issue the permit so they will be able to begin construction.

I did contact GDOT about obtaining a permit to install flashing signs at the crosswalk coming from Community Brew & Tap to Cornelia Pharmacy. They are looking into this and will get us an answer soon.

The Comprehensive Plan Stakeholders Committee has finalized the questions for the online survey. We are working on dates for the required public meetings. They are also working on a new Vision Statement for the city as the existing one has been in place since 2008 so it needs to be updated.

For several years we have been allowing ball teams to reserve our baseball field for practices. In exchange for allowing them to use it they help maintain the field. We have never had an issue with this until now. A travel team based in Cornelia has it reserved on Tuesday, Thursday, Saturday, and Sunday. Last Tuesday another team was using the field and refused to leave. As a result, we will begin locking the gates and providing the teams that have it reserved with a key. If anyone wants to reserve the field, they need to contact my office to get on the schedule.

The Police Department conducted 176 traffic stops, responded to 56 accidents, 15 thefts, and 40 alarms. They responded to a total of 986 calls. The Investigative Division opened 8 new cases and closed 8 cases

resulting in 0 arrests. We distributed 6 car seats and trained 11 care givers.

Probation has 145 active cases, they collected \$8,632 in fines. Probationers completed 60 hours of community service with a value of \$435. The Municipal Court handled 304 cases and collected \$9,387 in fines.

The Building Department issued 14 permits and collected \$6,726 in permit fees. They completed 1 plan review, 22 residential inspections, 4 commercial inspections. Code Enforcement has 13 active cases, they opened 12 new cases and closed 9.

The Fire Department responded to 98 calls and completed 204 hours of training. The Fire Marshal completed 15 inspections, reviewed 1 set of plans, issued 1 certificate of occupancy, and investigated 0 fires.

The Wastewater Plant treated 89.7 million gallons of sewerage. The Water Plant treated 89.9 million gallons of drinking water. We recorded 4.55 inches of rain; the new reservoir level is at 27.3 feet and the old reservoir is 4 foot 2 inches above full pool. We repaired 15 water leaks and 4 sewer blockages.

Public Works cleaned and inspected the Community House following 10 events. They installed the new flag poles at City Park and the Ballard Center. They have been working to clean up the stream bank restoration area on Level Grove Road.

The Maintenance Shop repaired 41 vehicles and serviced 16 vehicles.



Donald Anderson  
City Manager

# PUBLIC SAFETY MONTHLY

Feb 2023

## Police Department

### Patrol

|                               |             |            |
|-------------------------------|-------------|------------|
| <b>TRAFFIC</b>                | <b>302</b>  |            |
| Traffic Stops                 | 176         |            |
| Susp.Person/ Veh              | 64          |            |
| License Check                 | 6           |            |
| MVA Accidents                 | 56          |            |
| <b>NON-TRAFFIC</b>            |             |            |
|                               | <b>86</b>   |            |
|                               |             |            |
| Fight Calls                   | 2           |            |
| Burglary                      | 4           |            |
| Shoplifting/Theft             | 15          |            |
| Domestic Calls                | 16          |            |
| Drunk/Disorderly              | 9           |            |
| Abuse                         | 0           |            |
| Alarms                        | 40          |            |
| <b>CONTACTS</b>               |             |            |
|                               | <b>2248</b> |            |
| Citizen                       | 2215        |            |
| Motorist                      | 31          |            |
| Bank/Funeral                  | 2           |            |
| <b>REPORTS</b>                |             |            |
|                               | <b>200</b>  |            |
| Incidents                     | 171         |            |
| Accidents                     | 29          |            |
| Citations                     | 185         |            |
| <b>TOTAL DISPATCHED CALLS</b> |             | <b>986</b> |

### Investigations

|                     |           |
|---------------------|-----------|
| <b>CASES</b>        | <b>13</b> |
| New                 | 8         |
| Old                 | 5         |
| <b>TYPES</b>        |           |
| Person              | 4         |
| Property            | 9         |
| Narcotics           | 2         |
| Financial           |           |
| <b>DISPOSITION</b>  |           |
| Closed              | 8         |
| Arrest              |           |
| Ex. Clear           | 5         |
| Other               | 3         |
| <b>Child Seat</b>   |           |
| Seats Distributed   | 6         |
| Care Givers Trained | 11        |
|                     |           |
|                     |           |
|                     |           |

NOTES:

# PUBLIC SAFETY MONTHLY

## COURT

| COURT       |            |
|-------------|------------|
| Court Cases | 304        |
| Fines Paid  | \$9,387.00 |
|             |            |
| C.H. Ran    | 303        |
| C.H. Monies | \$96.00    |
|             |            |
| Walk In's   | 93         |

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |

## PROBATION

|                          |            |
|--------------------------|------------|
| Fines for Cornelia       | \$8,632.00 |
|                          |            |
|                          |            |
| <b>Community Service</b> |            |
| Hours                    | 60         |
| Value of Hours           | \$435.00   |
|                          |            |
| Active Cases             | 145        |

## NOTES:

# PUBLIC SAFETY MONTHLY

|                            |
|----------------------------|
| <b>Building Department</b> |
|----------------------------|

|                               |            |
|-------------------------------|------------|
| <b>Permits Issued</b>         | 14         |
|                               |            |
| <b>Fees Paid</b>              | \$6,726.00 |
|                               |            |
| <b>Plan Reviews</b>           | 1          |
|                               |            |
| <b>Residential Inspection</b> | 22         |
|                               |            |
| <b>Commercial Inspection</b>  | 4          |
|                               |            |
| <b>New Home Permits</b>       | 0          |
|                               |            |
| <b>Residential C.O.s</b>      | 0          |

|                         |
|-------------------------|
| <b>CODE ENFORCEMENT</b> |
|-------------------------|

|              |
|--------------|
| <b>Cases</b> |
|--------------|

|                    |           |
|--------------------|-----------|
| <b>New</b>         | <b>12</b> |
|                    |           |
| <b>Old</b>         | <b>12</b> |
|                    |           |
| <b>Inspections</b> |           |
|                    |           |
| <b>Disposition</b> |           |
|                    |           |
| <b>Closed</b>      | <b>9</b>  |
| <b>Citations</b>   |           |
| <b>Active</b>      | <b>13</b> |



# **PUBLIC SAFETY MONTHLY**

## **FIRE DEPARTMENT**

**February 2023**

### **Fire Marshal**

- Fire personnel completed training along with Water Department personnel on proper hydrant maintenance.
- A program was started this month allowing interaction between fire personnel and students at Cornelia Elementary. Personnel are now assisting with car rider pickup and having lunch with students on a weekly bases.
- Ross has passed the final inspection and will be opening
- 3 Personnel attended the 40-hour Fire Instructor 1 class this month.
- 4 Personnel attended the 40-hour Apparatus Operator class.

### **Fire Department**

#### **Monthly Call Response**

-98 calls were responded to during February 2023.

-204 calls responded to during 2023.

#### **Monthly training hours**

-345 training hours between all CFD Personnel.

-606 training hours YTD.



# City of Cornelia

## Fire Marshal's Office

**February 2023**

Division Chief  
Fire Marshal  
Josh Hazle

[jhazle@cornelia.city](mailto:jhazle@cornelia.city)

P.O. Box 785  
968 South Main St  
Cornelia, GA  
30531

706-778-8585  
Fax: 706-776-2234

Please visit us at  
[www.corneliageorgia.org](http://www.corneliageorgia.org)

- I along with the City Marshal and Code Enforcement conducted inspections on all 6 hotel/motels located in the city this month. Issues found are being addressed and we will continue to follow up until they are corrected.
- Fire personnel completed training along with Water Department personnel on proper hydrant maintenance.
- A program was started this month allowing interaction between fire personnel and students at Cornelia Elementary. Personnel are now assisting with car rider pickup and having lunch with students on a weekly bases.
- Ross Dress for Less has passed final inspection and will be opening for business March 4<sup>th</sup>.
- 3 Personnel attended the 40-hour Fire Instructor 1 class this month.
- 4 Personnel attended the 40-hour Apparatus Operator class.

Call Count February: 98  
Call Count for Year: 204  
Training Hours February: 345  
Training Hours YTD: 606

CO's Issued -1  
Inspections- 15  
Violation Notices- 2  
Meetings- 5  
Plans Reviewed- 1  
Investigations- 0



# Utilities Monthly Report

 *Water Pollution Control Plant*

 *Drinking Water Treatment Plant*

 *Water/Sewer/Storm Maintenance*



# Water Pollution Control Plant

Report for January 21, 2023 thru February 21, 2023

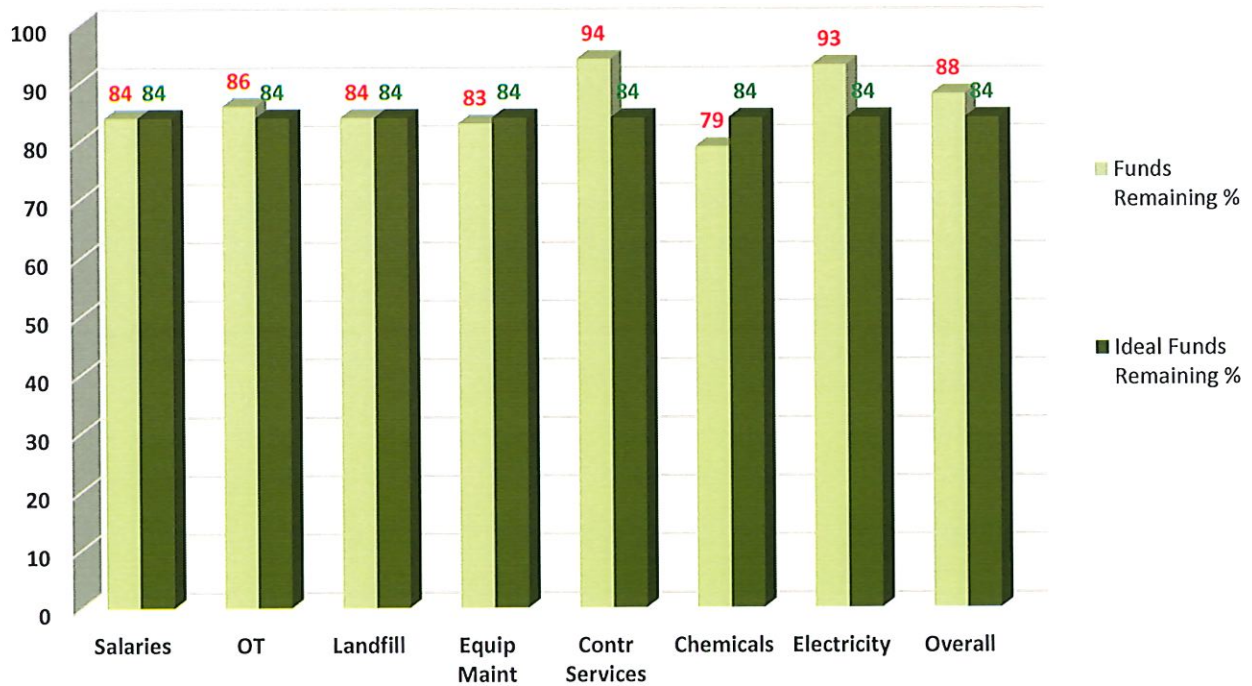
## Monthly Treatment Totals

| Parameter          | Measurement | Units of Measure |
|--------------------|-------------|------------------|
| Sewage Treated     | 89.7        | Million Gallons  |
| Influent BOD       | 141.4       | Tons             |
| Influent TSS       | 105.6       | Tons             |
| Solids to Landfill | 371.7       | Wet Tons         |
| Dry Solids Removed | 72.0        | Dry Tons         |

## Wastewater Treatments Projects & Events

- 100% Compliance for February NPDES
- Completed annual Industrial User Inspections

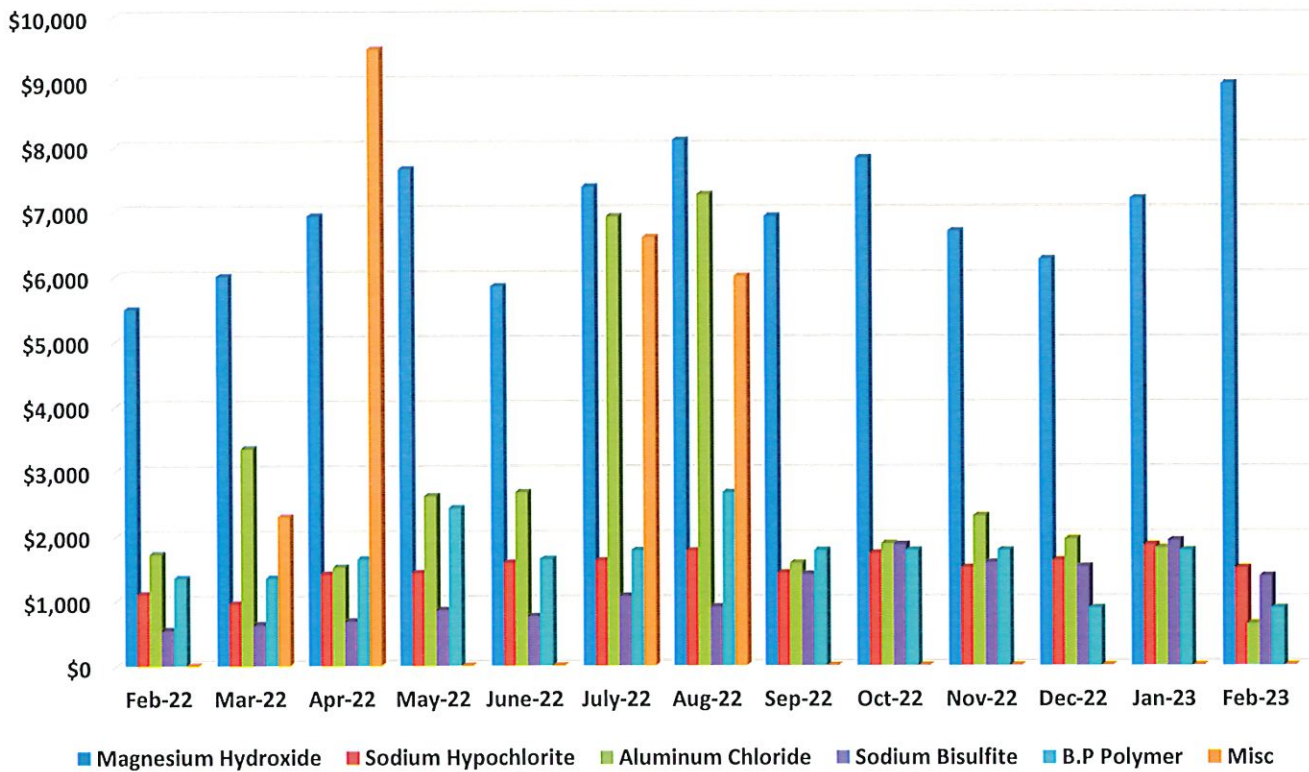
## Funds Remaining % vs Ideal Funds Remaining % 2023



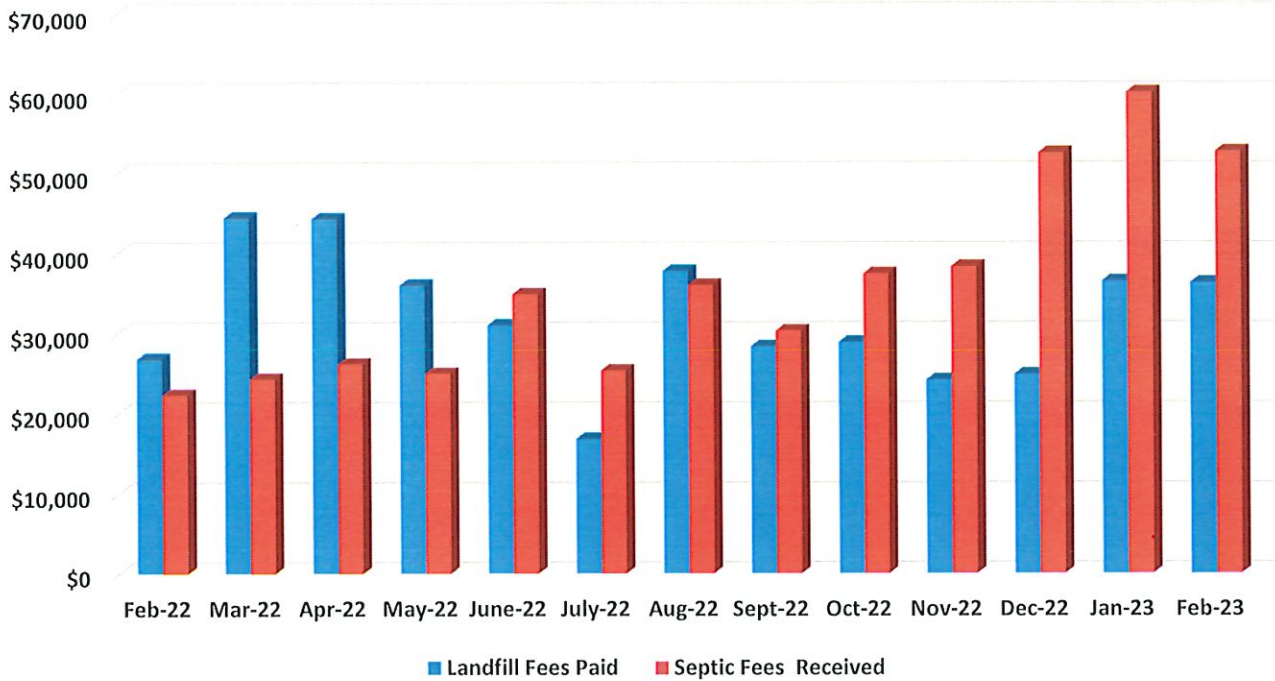
### Sewage Treated vs Billed Monthly



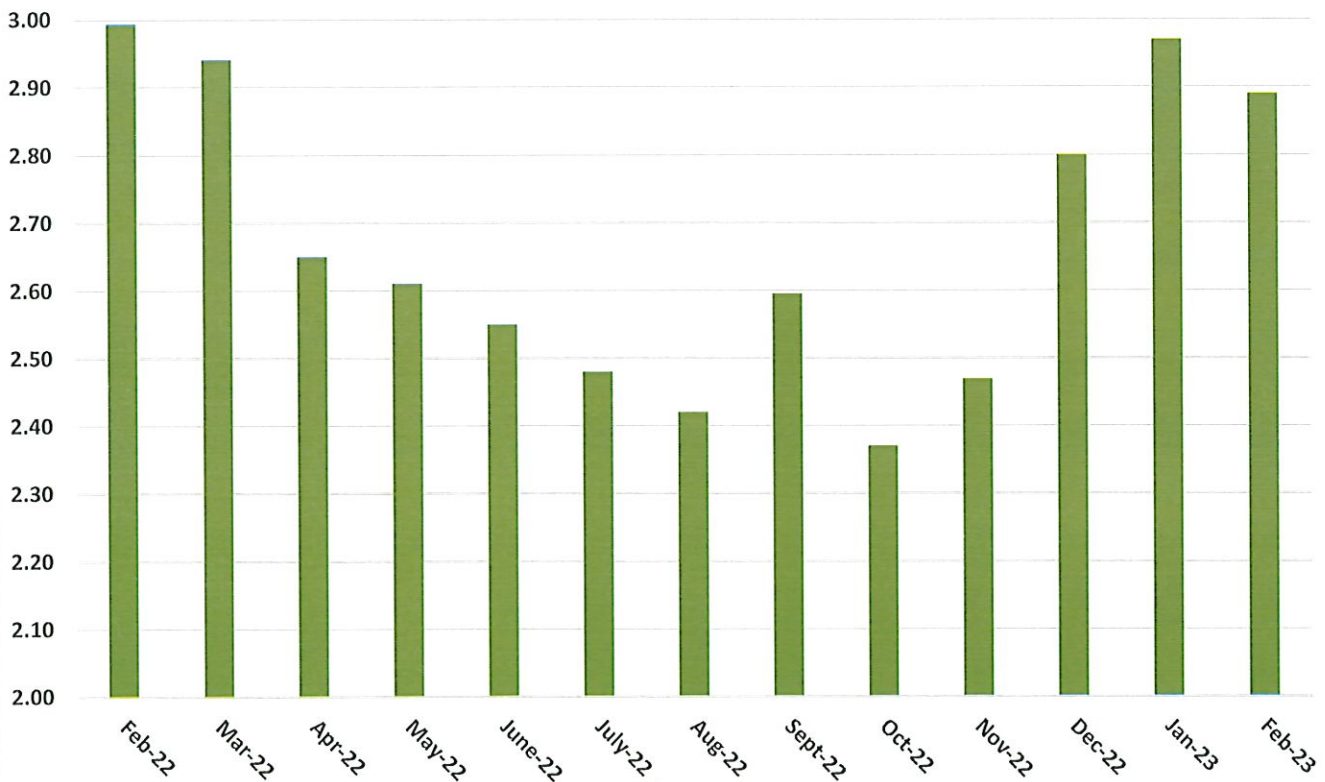
### Chemical Cost Chart January 2022 thru January 2023



### Landfill Fees Paid vs Septic Fees Received 2023

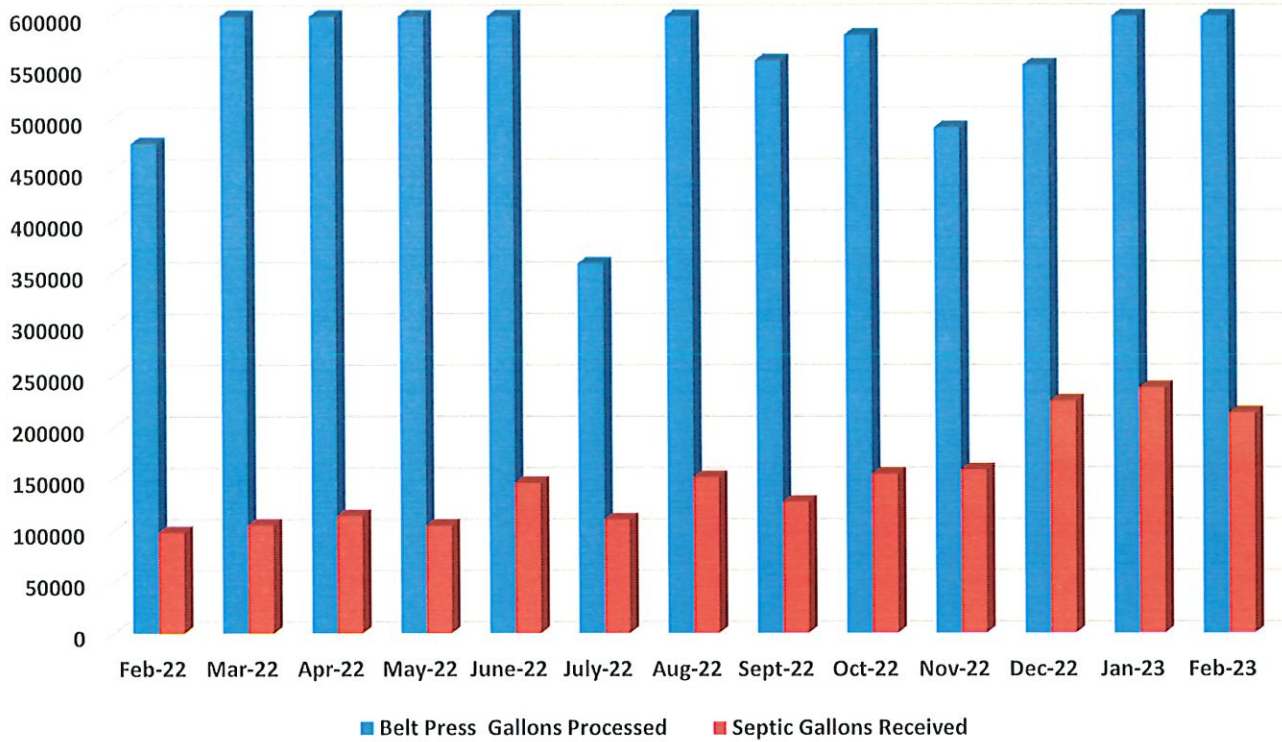


### Monthly Average Daily Wastewater Flow MGD





### Belt Press Gallons Processed vs Septic Gallons Received



### Equipment Repair, Replacement, & Enhancement

| Equipment           | Description             | Cause       | Status   | Cost    |
|---------------------|-------------------------|-------------|----------|---------|
| Hach Display Screen | Process Worx relay      | End of Life | Replaced | \$1,700 |
| HVAC                | Andy Office             | End of Life | Replaced | \$2,500 |
| Sampler             | Thermostat & Compressor | End of Life | Replaced | \$1,050 |

### Industrial Pre-Treatment Violations

| Industry    | Surcharge Parameter | Violation/Fine | Surcharge         |
|-------------|---------------------|----------------|-------------------|
| Fieldale    | TKN, Amm, & BOD     | Flow \$900     | \$35,485 (waived) |
| Ethicon     | None                | None           | None              |
| Salford BBI | None                | None           | None              |

*December Data. January Industrial Reports not due until February 15*

### Work Orders Wastewater Plant & Lift Station

|                       |    |
|-----------------------|----|
| Generated Work Orders | 48 |
| Completed Work Orders | 41 |
| Back-log Work Orders  | 5  |



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## Work Orders Commercial Grease Trap Inspection

|                                       |    |
|---------------------------------------|----|
| Grease Traps Scheduled for Inspection | 12 |
| Grease Traps Inspected                | 17 |
| Non-Compliant                         | 23 |

### Plant Operations

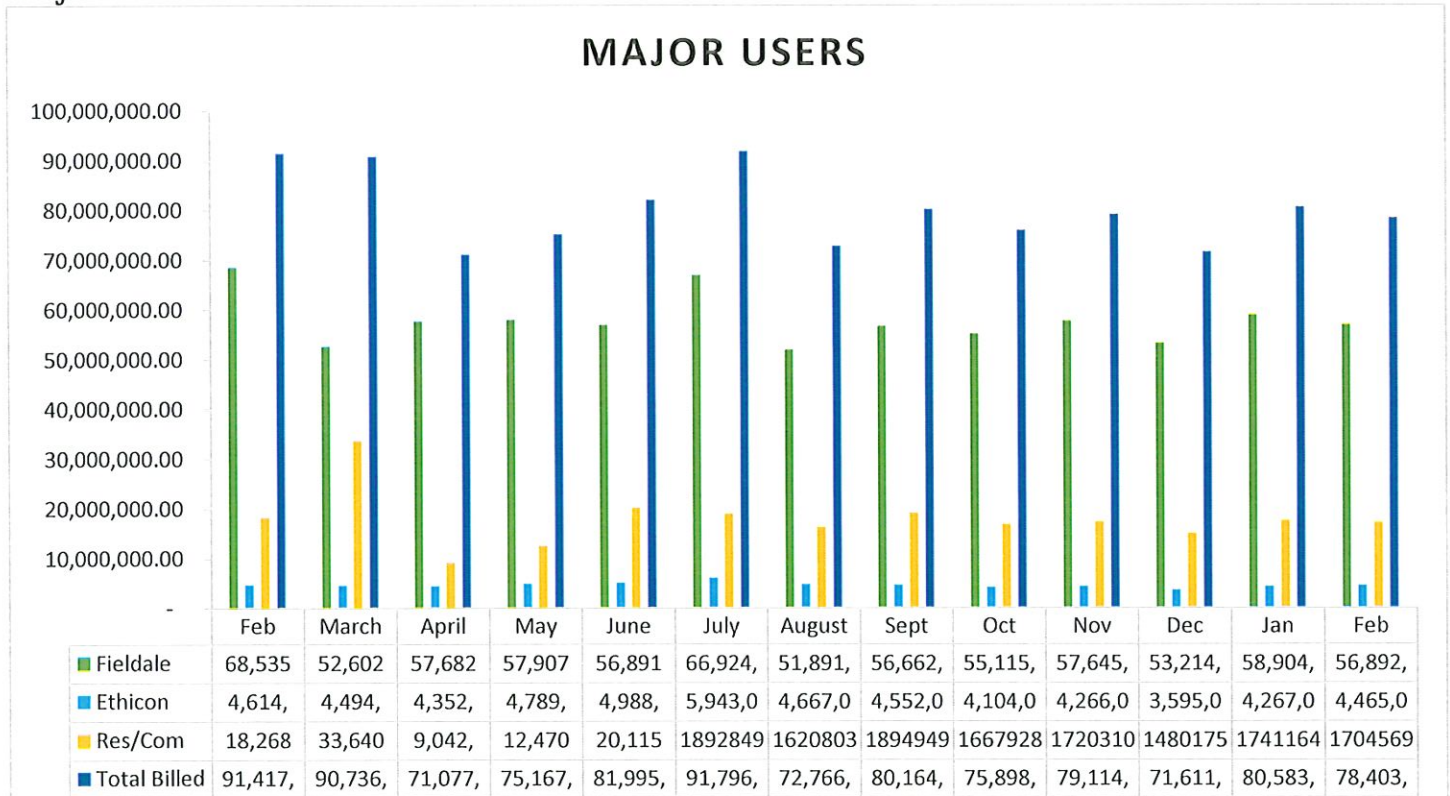
- **Solids Handling:** Normal
- **Summary:** Normal
- **Disk Filters:** Normal
- **Summary:** N/A
- **Phosphorous/Ammonia Issues:** Normal
- **Summary:** N/A
- **Other:** N/A

# Water-Sewer-Storm February 2023

## Work Cost Summary

| Department           | WO Qty     | Labor            | Part          | Supplier      | Tool          | Misc          | Total            | Cost % |
|----------------------|------------|------------------|---------------|---------------|---------------|---------------|------------------|--------|
| Water Plant          | 2          | \$175.75         | \$0.00        | \$0.00        | \$0.00        | \$0.00        | \$175.75         | 3.01%  |
| Wastewater Plant     | 49         | \$646.00         | \$0.00        | \$0.00        | \$0.00        | \$0.00        | \$646.00         | 11.06% |
| Meter/Billing        | 3          | \$209.00         | \$0.00        | \$0.00        | \$0.00        | \$0.00        | \$209.00         | 3.58%  |
| Water                | 9          | \$1691.00        | \$0.00        | \$0.00        | \$0.00        | \$0.00        | \$1691.00        | 28.94% |
| Sewer                | 14         | \$2099.50        | \$0.00        | \$0.00        | \$0.00        | \$0.00        | \$2099.50        | 35.93% |
| Water Plant 1439     | 47         | \$1021.25        | \$0.00        | \$0.00        | \$0.00        | \$0.00        | \$1021.25        | 17.48% |
| <b>Report Totals</b> | <b>124</b> | <b>\$5842.50</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$5842.50</b> |        |

## Major Users



## Work Order Summary

|                  |             |
|------------------|-------------|
| Sewer General 8  | Locates 125 |
| Sewer Blocks 4   | Meter 31    |
| Water General 15 | Storm 6     |
| Water Breaks 6   |             |

### **General Activity**

811 Locates

175 Door hangers for customers (past due notices)

### **Sewer Blocks/Repairs/Projects**

- 469 N Main St First Presbyterian Church - Repaired 4" sewer main.
- Jim Smith Park - Repaired 6" sewer main.
- 268 Grandview Circle – Repaired 4" sewer main.
- Removal of Lift Station structure at the Wastewater Treatment Plant

### **Water Repairs Leaks/Main Breaks/Projects**

- Lakey Lane - Repaired leak in 2" water main.
- 1134 Old Lake Russell Road - Repaired leak in 1" black poly line.
- 112 Chase Oaks – Repaired leak in 1" blue poly line
- Rosa Parks/Cox St. Repaired leak in 3/4" pvg pipe from under road.
- 566 Foster St. Repaired leak in 3/4 "blue poly.
- Installed new meter service at McDonalds

### **Storm/Projects**

- 200 Burrell St. Repaired Driveway which has storm drain running under it.
- Flushed Culvert Pipes at First Baptist Church, 547 Yonah St. and 460 Berry St.

### **Asphalt**

- 1101 South Main St
- 466 S Main St
- Zaxby's
- Wood St
- Foster St
- Level Grove Baptist Church

# Water Treatment Plant

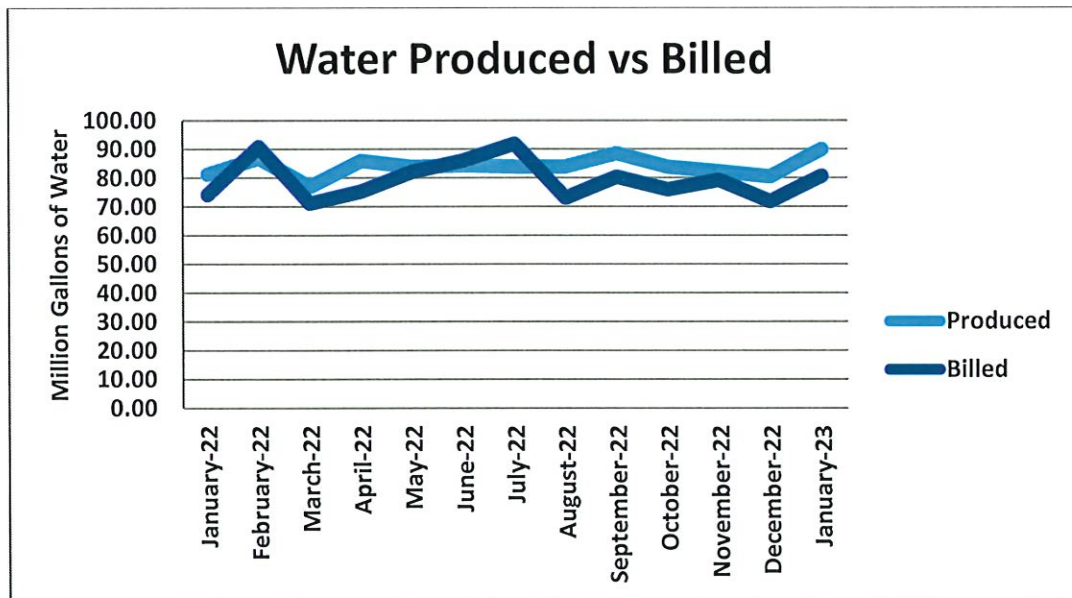
## Water Quality

All measured water quality parameters met State and Federal Guidelines for Drinking Water.

| Water Quality Concerns | Description of Concern | Action Taken |
|------------------------|------------------------|--------------|
| 0                      | N/A                    | N/A          |

## Water Production Quantities

- Water Produced in January of 2023 was 89.92 MG.
- Water Billed in January of 2023 was 80.58 MG.
- The WTP recorded 4.55 inches of rain to date for February 2023.
- Off Stream Impoundment level is 27.3 feet.
- Reservoir level is 4 foot 2 inches above full pool.



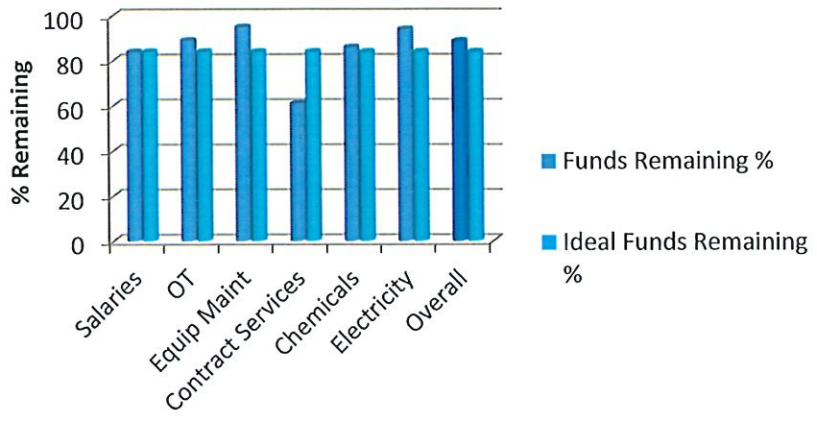
\*Above flow graph and other flow Information based on the billing periods\*

## Water Treatment Projects/Events

- Routine monthly sampling.
- Scheduled Preventative Maintenance.
- Monthly EPD reports.
- Engineer performed 1<sup>st</sup> Quarter Dam Inspection for Off Stream Impoundment.
- Electric pallet jack - Repaired charging system.
- Replaced desiccant cartridge in Filter #2 Hach 5300 Meter.
- Water Plant tour for Habersham Central students.



### Funds Remaining % vs. Ideal Fund Balance





Jessie Owensby  
Community Development Department  
February 28, 2023  
Monthly Report

### **Planning & Zoning**

1. Attended GAZA Conference
2. Saved presentation and notes for planning commission
3. Spoke with Dee re: subdivision of property
4. Processed Galloway variance application
5. Sent Final PUD ordinance to Planning Commission for review
6. Approved Aspen Dental sign permit
7. Picked up public hearing notice sign from Old Level Grove Rd.
8. Spoke with property owner regarding approval of rezoning and conditional use
9. Phone correspondence with sign company re: sign permit application
10. Sent public hearing notice to NEGAN for Galloway St application
11. Printed materials for planning commission meeting
12. Sent agenda for planning commission meeting and posted to website
13. Planning Commission meeting
14. Wrote and sent planning commission meeting minutes and posted to website
15. Rejected sign update for existing business (sign too big)

### **Economic Development**

1. DDA board meeting
2. Met with Noah re: training
3. Spoke with realtor re: newly purchased property
4. Researched housing incentives
5. Research tiny home ordinances
6. Finances for Noah Main Street program
7. Met with Noah re: Ordinance review
8. Correspondence with Georgia Downtowns re: upcoming visit
9. Call with Greg Gober re: neighborhood improvements
10. Call with Chuck Branch at NextSite 360 re: data analysis
11. Code Enforcement request for 131 Hodges St
12. Correspondence with Noah re: Historic Preservation Commission
13. Call with property owner re: expiration of variance requests
14. Call with property owner re: future of business
15. Call with new property owner re: use of space
16. Correspondence with shopping center management re: leasing of space
17. Correspondence with investor re: potential property purchase

18. Sent sign permit application to new business owner
19. Attended EDC meeting
20. Follow up with NextSite 360 re: contract
21. Call with Kate Patterson- Watkinsville DDA

### **Community Development & Special Projects**

1. Kiwanis every Wednesday at noon
2. Updated Kiwanis social media
3. Monthly chamber board meeting
4. Attended new chamber member orientation as community leader
5. Attended annual Chamber GALA to present Entrepreneur of the Year
6. Met with Kelly Woodall re: DA and Kiwanis
7. Correspondence with business owners re: wayfinding signage
8. Wrote welcome letter to new students at PU discussing things to do in Cornelia
9. Attended PU alumni association board meeting as city representative
10. Registered for GDOT LAP training
11. RAISE meeting with Laurin Yoder x's 3
12. Requested letters of support from House Rep Anderson and Senator Hatchett
13. Requested accident report for Business Highway 441 for RAISE
14. Attended YP planning retreat as Advisor
15. Updated Peddler's License application
16. Correspondence with Sue Anne Decker re: RAISE grant and Iron Ore project
17. Requested and sent updated cost estimate to Laurin for RAISE
18. Sent prove of GDOT training to Laurin for RAISE
19. Comp Plan '23 Steering committee meeting
20. Coordinated water plant tour with Darrell for field trip
21. Edited verbiage for RAISE grant letter for Senator Hatchett
22. Sent Arbor Day press release to Dee to be updated
23. SOAR steering committee planning retreat
24. Attended Tricia Hise swearing in as Chief Magistrate as city rep
25. Attended Kiwanis Bingo Night fundraiser
26. Meeting with Marshal Criser at PU to discuss community service and future partnerships
27. Correspondence with Ms. Simmons from Senator Hatchett's office re: RAISE
28. Contact information for US Forest Service re: trees at Chenocetah Tower
29. Key speaker for AP Environmental science class at Hab Central
30. Researched environmental science questions for class
31. Created itinerary for Hazel Grove Elementary field trip
32. Read and edited RAISE narrative x's 2
33. Retrieved missing data and supporting documents for RAISE app
34. Field trip to Magnolia Villas and Water plant for AP Environmental Science class at Habersham Central
35. Posted about field trip on social media

### **Tourism and Special Events**

1. Sent special events applications to department heads for signatures
2. Edited script for DDA annual awards ceremony
3. Attended and hosted DDA annual awards ceremony
4. Wrote press release re: dda awards ceremony and sent to media
5. Met with Jay Markwalter to present TravelBlazer award to Fenders Alley
6. Created Google calendar for special events application and added all the events
7. Sent Family Resources route to use for 5k



8. Posted re: Fenders Alley award on social media

## **NOAH DECEMBER MONTHLY REPORT**

### **Special Events and Tourism**

16. Created Hit list ads for Cornelia Music Fest in May
17. Connected with Hit List representative Lynn Trehern
18. Met with Tourism and Hospitality Board to determine best location for ads
19. Connected with vendors for Cornelia Music Fest
20. Published ads virtually to Hit List media locations
21. Sent award ceremony invitations to award recipients and community members
22. Created marketing materials for handout at award ceremony

### **Downtown Development**

22. Attended DDA meeting
23. Completed Main Street Monthly report for December
24. Researched social media classes to send to local business owners
25. Published 4 weekly newsletters.
26. Continuously updated city website with current information
27. Kept vacant property inventory updated
28. Met with Colin Rai about potential new business location
29. Talked on phone with local Bakery about finding potential property for business
30. Signed up for Economic Development Training
31. Signed up for DDA Training

### **Community Development & Special Projects**

36. Met and connected with Colby Moore
37. Met and connected with Alex Michelle (Marketing for Chamber)
38. Attended Rotary and connected
39. Attended HPC meeting and connected
40. Connected with Patrick Ledford
41. Represented Cornelia at Habersham County Library Board
42. Represented the city of Cornelia at Young Professionals





## **Public Works Monthly Report for February 2023**

The backdoor and business routes were completed weekly and roller carts were delivered were needed.

The leaf vac has finished with the route and all city properties.

The chipper completed a route.

The grass crew started cutting on the route.

Downtown and all the parks were checked, cleaned, and trash cans changed on a weekly basis.

All work orders were completed as they came in – 15

The Community House was cleaned 10 times.

We came in early once a week to blow the sidewalks, curbs and gutters, parks ,etc.

Trash was picked up on city streets as much as possible.

We repaired or replaced street signs as needed.

Potholes were patched around the city.

The shop and equipment sheds were cleaned and organized.

The leaf pile and land fill were pushed off.

We moved brush from the recycling center to burn pile and burnt the pile.

We finished updating all the signs in ward 4.

We started work on the welcome signs on the off ramps.

We worked at City Hall and PD cleaning carpets, working on lights and switches, doors, etc.

We made repairs to lights at the shop and library.

We worked at the library running power for the new sewer pump the contractor installed and retiled the mud room floor after they finished hooking the sewer up.

We worked in Big City Park cutting all the undergrowth, repairing rotten places on the board walk, and putting out large sarge stone in places that were washing and to block cars from driving up the bank to the baseball field.

We installed new lights in the basement of the Community House.

All the A/C air filters were changed around the city.

We planted trees for arbor day at the water tanks.

We built a drop basin on Yonah Street.

We have been working with Mona cleaning up the creek bank on Level Grove Rd.

New flagpoles were installed in Big City Park and at the Ballard Center.

We got equipment ready for grass cutting.

## MONTHLY REPORT

|           |   |   |
|-----------|---|---|
| 2/2/2023  | car # 117                                   | installed new strobes   |
| 2/3/2023  | PD explorer<br>truck # 34<br>car # 118      | replaced wheel speed senso<br>replaced alternator<br>replaced brakes                    |
| 2/6/2023  | truck # 27<br>car # 101<br>loader<br>WTP    | fixed taillights<br>service & replaced batteries<br>fixed handle<br>fixed outside light |
| 2/7/2023  | w/s dept<br>car # 119<br>truck # 2          | fixed meter box lid<br>service & fixed tire<br>replaced heater hose                     |
| 2/8/2023  | car # 107<br>truck # 6<br>truck # 36        | service & installed new strobes<br>charged a/c<br>fixed blower motor                    |
| 2/9/2023  | truck # 13<br>car # 115<br>FD explorer      | replaced srobe light<br>service<br>fixed tire   |
| 2/10/2023 | kubota excavator<br>truck # 27<br>car # 118 | fixed alternator<br>fixed door<br>installed new strobes                                 |
| 2/13/2023 | truck # 27<br>truck # 3<br>car # 107        | replaced batteries & fixed cables<br>flushed radiator & heater core<br>fixed strobes    |
| 2/14/2023 | car # 118<br>hurricane<br>truck # 25        | service<br>welded wheel back on<br>fixed tire   |
| 2/15/2023 | new welder                                  | mounted welder to trailer   |

MONTHLY REPORT

|           |  |   |
|-----------|--|---|
| 2/16/2023 | truck # 27<br>car # 109<br>FD ladder trk               | fixed tire<br>service<br>fixed air leak                                 |
| 2/17/2023 | car # 113<br>truck # 10<br>welding trailer             | service<br>installed new mud flaps & brackets<br>worked on trailer      |
| 2/20/2023 | shop<br>truck # 36<br>car # 106                        | fixed transmission jack<br>fixed exhaust<br>service                     |
| 2/21/2023 | kubota trackhoe<br>building inspector trk<br>truck # 3 | fixed hydraulic hose<br>replaced battery & removed decals<br>fixed tire |
| 2/22/2023 | city hall edge<br>car # 117<br>3930 tractor            | service & removed decals<br>fixed siren<br>fixed starter                |
| 2/23/2023 | truck # 25<br>vacuum truck<br>truck # 13               | took trk to blairesville<br>fixed tailgate<br>service & replaced tires  |
| 2/24/2023 | flag pole in park<br>manhole cover<br>truck # 27       | installed light<br>welded up grate<br>fixed tire                        |
| 2/27/2023 | library<br>car # 120<br>truck # 16                     | fixed light<br>service<br>fixed tailgate                                |
| 2/28/2023 | new marion fire trks<br>car # 113                      | serviced both trks<br>fixed tire  |
| 3/1/2023  | FD F 250<br>FD explorer<br>FD ladder trk<br>FD pierce  | service<br>service<br>service<br>service                                |